



JUNIOR HIGH

HANDBOOK For Parents and Students

MISSION STATEMENT

The mission of Calvin Christian School, in cooperation with the home and church, is to teach the whole child from a biblical worldview, founded in the Reformation, providing children from Christian families with an excellent education for a life of Christ-centered service.

Calvin Christian Junior High School
2000 North Broadway
Escondido, CA 92026-2097
(760) 489-6430

2016- 2017

TABLE OF CONTENTS:

Introduction	1	Individual and Class Photos	
Statement of Faith	1	Yearbook	
General Information	2	Celebrating Special Occasions	
Philosophy		Fine Arts Festival	
Goals and Objectives		School Insurance	
History of Calvin Christian School		Crisis Management Plan	
Membership and Accreditation		Earthquake Drill	
Organization		Fire Drill	
Staff		Lock-Down Drill	
Pledge of Cooperation		Chapel	
Finances		Exploratory Courses	
		Library	
		Athletics	
Communication	4	Medical	10
New Student Orientation		Immunizations	
New Parent Orientation		Emergency Cards	
"Back to School Night"		Medication at School	
School Directory		Nut Policy	
Information Bulletins		Lice and Infectious Disease	
Web Site		Medical Excuses	
Photo Publication Policy			
State of the School		Student Conduct	12
Parent-Teacher Conferences		Classroom Conduct	
Problem Solving Procedure		Definition of Bullying	
Expected School-wide Learning Results		Unacceptable Behavior	
		Lockers and Concern for Property	
Academics	6	Nuisance Items	
Curriculum		Skateboards	
Grading System		Cell Phones	
Academic Testing Program		Audio-Video Recording Devices	
Honor Roll		Chromebooks	
Homework		Dangerous Items	
Homework Hours		Dress Codes	
Division of Responsibility of Homework		JH Discipline Codes	
		Suspension	
Admissions	7	Rationale & General Procedures Regarding	
Transfer Student Admission		Serious Public Sins	
Home School Admission		Substance Abuse	
Part-Time Students		Periodic Campus Canine Searches	
International Student Admission		Off Campus Behavior Policy	
		Employee and Student Dignity	
Attendance	8	Reporting of Child Abuse	
Excused Absences		Student Service Requirement	
Pre-Arranged Absences		Parent Service Requirement	
Unexcused Absences		School Bus or School Van	
Tardiness			
Visitors		Opportunities for Parent Involvement	19
Leaving Campus		Appendix	
		Pledge of Cooperation	20
Miscellaneous Information	9	Photographic Publication Policy	21
Lunches and Milk		Parent – School Partnership Agreement	22
School Supplies Needed		Statement of Christian Conduct	24
Supervision & After Care Program			

INTRODUCTION

Welcome to the Calvin Christian School community. It is a privilege for us to partner with you in your child's education. Our main goal is to provide a strong academic education that connects faith and learning within the context of a safe, secure environment. We also desire to have your family make deeper connections with the school.

To assist you in establishing those connections, we encourage you to read through this handbook. The handbook will help you become familiar with the background of the school and its policies and procedures as well as give you other important information concerning home and school communication and opportunities to serve. Please keep in mind that new policies may be implemented, or current policies modified, throughout the school year. If a change is made, the school will notify you.

Once again, we look forward to working alongside you and your family to prepare your child to know and understand God's world, to serve others and to fulfill his/her calling as a Christian.

STATEMENT OF FAITH

Calvin Christian School serves Christian parents and their children. A variety of churches are represented at our school. The education at Calvin Christian comes from a biblical perspective founded in the Reformation. The following Statement of Faith articulates the basic biblical beliefs that form the foundation of Calvin Christian and its educational practices.

- We believe that there is only one God, eternally existing in three persons: The Father, Son and Holy Spirit. This God has revealed himself to us by his creating, preserving, and governing the universe and by the written Word of God, the Bible.
- We believe the Bible is the only inspired, infallible, inerrant, and authoritative standard for what we believe and how we live.
- We believe that humanity was created in perfection, but Adam and Eve, our first parents, fell into sin. Therefore, every person is born in sin and is corrupted in their spirits, thoughts, emotions, and wills. Apart from the work of God, we are spiritually helpless and dead in sin.
- We believe that Jesus Christ is true and eternal God. This eternal Son of God became man, died on the cross to atone for the sins of all who believe, rose bodily from the dead, ascended into heaven and sits at the right hand of God the Father. Jesus will return to earth in power and glory on the final day to judge the living and the dead. He is reigning now at God's right hand, and he sends his Holy Spirit into the world.
- We believe in the Holy Spirit who is eternally co-equal with the Father and the Son in power and glory. The Holy Spirit works to bring the dead to life by giving sinners the gift of faith and by enabling them to honor God in their lives.
- We believe in one holy, universal church founded on and affirming the teachings of the apostles.

GENERAL INFORMATION

PHILOSOPHY:

Calvin Christian School strives to teach, in cooperation with the home and church, all that is necessary to prepare children of God to serve in their communities and impact the world around them. All instruction is based on the infallible Word of God. By integrating high academic standards and strong biblical principles, our sincere Christian staff provides a positive learning experience in a caring, Christian environment. Teaching addresses the academic, spiritual, emotional and physical needs of the whole child. Calvin Christian is Reformed in perspective but non-denominational in enrollment.

GOALS AND OBJECTIVES:

1. Calvin Christian will offer a curriculum that provides a quality education and a knowledge of God's Word and world.
2. Students will demonstrate personal growth and development in academic, spiritual, emotional and physical aspects of life.
3. Students will become aware of their responsibilities as citizens by understanding the fundamental and governmental structure of society.
4. Students will acquire skills and interests that encourage a life of service, enrich their lives and prepare them for the challenges of further education, future careers and family life. Informed by a Christian perspective, students will develop skills in the areas of reading, writing, communication, critical analysis, self-discipline and decision making.

HISTORY OF CALVIN CHRISTIAN SCHOOL:

"Train a child in the way he should go, and when he is old, he will not turn from it." Proverbs 22:6 (NIV)

Guided by that verse and a strong commitment to Christian education, members of the Christian Reformed Church of Escondido formed a Christian school society in the late 1950's. As a result of their prayers, persistence and plans, construction began in 1961.

Everyone did what they could to help. Men showed up regularly with their hammers and nail bags to donate hours of labor. Ladies in the already active Mothers' Club (now called CCS Service Group) held fundraisers. After much hard work and personal sacrifice, Calvin Christian School opened its doors on September 5, 1961.

The original school building consisted of two classrooms and an office/teachers' lounge. Grades 1-4 met in one classroom and grades 5-8 in the other. When classes needed to be separated for various projects, the teachers used the office as a third classroom. Three teachers worked with the 66 children who were enrolled.

How things have changed at Calvin Christian! That original building has grown into four separate campuses where a staff of over 45 works with over 450 students who attend the preschool, elementary school, junior high and high school. Calvin Christian's facilities have grown to include a library, two computer labs, a gymnasium, two music rooms, and playing fields. New additions were added in 1994, 1997, 1998 and 1999 to allow for even more growth, both in the number of students and in the curriculum. Calvin Christian Preschool began in the of Fall of 2003. The Preschool is open to two-year-old through five-year-old children whose parents desire a Christian alternative for day care and preschool. Calvin Christian also began accepting international students in the fall of 2006.

Calvin Christian School is not just a group of buildings stocked with Christian teachers and students. Calvin Christian School is a unified body of believers who, through faith, are striving to provide a God-honoring, Christ-centered education for their covenant children. Thus far God has honored these efforts. By his grace, Calvin Christian School has been in existence for over 50 years and is actively working and planning for many more years to "train up a child in the way he should go."

MEMBERSHIP AND ACCREDITATION:

Calvin Christian School is a member of **Christian Schools International**. Christian Schools International (CSI) was the first educational organization to serve Christian schools. Founded in 1920, it has more than nine decades of experience serving Christian schools throughout North America and the world.

The mission of Christian Schools International is to promote and advance Christian education. They provide the support, products and expertise that assist Christian teachers and administrators in their task of teaching students to know God and His world. For more information about CSI visit www.csionline.org.

Calvin Christian School is accredited by the **Western Association of Schools and Colleges**. The Western Association of Schools and Colleges (WASC) is one of six regional accrediting associations in the United States. The Association provides assistance to schools located in California, Hawaii, Guam, the Commonwealth of Northern Marianas, American Samoa, the Federated States of Micronesia, the Republic of the Marshall Islands, Fiji and East Asia.

Accreditation is a voluntary process that serves a dual purpose. First, schools must show that they are worthy of the trust placed in them to provide high-quality learning opportunities. Second, schools must demonstrate continual self-improvement.

An accredited school focuses on a mission and goals for its students. The school is student-oriented and examines its students' performance continuously. It accepts objective evaluation from a team of outside peer professionals trained by WASC. In addition, it maintains a qualified faculty within an effectively organized school. It also collaboratively assesses the quality of its educational programs on a regular basis, and it plans for the future. For more information about WASC visit www.acswasc.org.

ORGANIZATION:

Calvin Christian School is a parent controlled and operated organization. Membership of the society consists of parents and guardians of children attending the school and all persons who have reached the age of 18, provided that they are in agreement with Article II of the society's Constitution. Article II states, "The society and all instruction given in its school(s) is based on the infallible Word of God as expressed in the standards of the Reformed faith."

Voting members are those members of the organization who through belief and church affiliation hold to the infallible Word of God as expressed in the standards of the Reformed faith.

Calvin Christian School is governed by a nine-member board that meets regularly to conduct the business of the school. Voting members meet at least once a year to elect three board members to serve a three- year term. The voting members also adopt the proposed budget and vote on any major expenditures or projects.

STAFF:

All employees of the school are Christians who strive to live lives that reflect their Christian beliefs. All teachers and administrators are credentialed graduates of accredited colleges and/or universities. Many have advanced training and Master's degrees. Ongoing professional growth is required of all teachers and administrators.

The staff considers itself to be a partner with the Christian home. Students and parents are encouraged to discuss any problems, whether academic, spiritual or personal, as they arise. Aside from the regularly scheduled parent/teacher conferences, teachers are willing to have personal conferences as necessary. Though each teacher will work to help each child grow academically, the subject matter will never be more important than the student. Principals and administrators also welcome input from students and parents.

PLEDGE OF COOPERATION:

See Appendix

FINANCES:

Parents must remain on the payment schedule agreed upon at the time of enrollment. Monthly payments must be made by the 5th of each month or the child(ren)'s enrollment will be considered in question and will be reviewed by the Finance Committee and School Board. According to Board policy, if a student attends any part of a quarter and is then withdrawn or expelled, parents are responsible for the full tuition charged for that quarter.

COMMUNICATION

In any family, good communication is essential to maintaining good relationships. Calvin Christian School strives to keep communication lines open in all areas by using the following tools:

NEW STUDENT ORIENTATION:

The individual teachers will contact their new students and schedule a time for them to meet and to visit the classroom prior to the first day of school.

NEW PARENT ORIENTATION:

All parents new to Calvin are required to attend this meeting early in the school year. This informational meeting will outline the philosophy of the school as well as provide practical information about the school's operation, schedules, parent involvement, hot lunch and other programs at Calvin Christian.

"BACK TO SCHOOL NIGHT":

Early in the year the school hosts this special evening where parents can come to school and meet the teachers. At that time, the teachers explain their classroom policies and plans.

SCHOOL DIRECTORY:

Shortly after the school year begins, each family receives an all-school directory which contains the names, addresses and phone numbers of all the teachers and the families who have students enrolled in Calvin Christian. It also contains a listing of all the staff, the school board members, CCS Service Group officers and Booster Club officers. The directory also provides class lists for each grade, a school calendar, Junior High sports schedule and information about CCS Service Group.

INFORMATIONAL BULLETINS:

A *Monday Bulletin* is provided by the office each week. It contains special announcements and lists important events for the whole school system. It is sent home every Monday with the youngest student of each family. Additional copies are available at both school offices and on the website. The school's newsletter, *The Crusader*, is mailed home to all members of the school society approximately four times a year. *The Cord* is a publication sent to alumni and supporters approximately three times a year.

WEBSITE:

Our website www.calvinchristianesccondido.org offers current information about the school and provides access to many other school resources.

PHOTO PUBLICATION POLICY:

See Appendix.

STATE OF THE SCHOOL:

Each spring a report on the progress of the Strategic Plan and other key issues will be given to all supporters. The date of the meeting will be published later in the school year.

PARENT-TEACHER CONFERENCES:

After the first quarter of school has been completed, the office schedules parent-teacher conferences. At this time, parents can meet with teachers to review their child(ren)'s progress. In addition to this scheduled session, teachers are willing to have conferences with parents as needed.

PROBLEM SOLVING PROCEDURE:

The staff at Calvin Christian School welcomes questions and comments from parents and students. Though they work hard to communicate clearly and keep misunderstandings to a minimum, they also recognize that no school system, teacher or student is perfect. Occasionally problems or difficulties may arise for individual students. If this occurs and the student or parent feels an issue needs to be addressed specifically, please follow the guidelines. See the Parent-School Partnership Agreement in the back of the handbook.

**Calvin Christian School
ESLRs
(EXPECTED SCHOOLWIDE LEARNING RESULTS)**

Core Beliefs

Our purpose is to teach the whole child from a biblical worldview, founded in the Reformation. Our strong core curriculum forms the foundation for student learning. Students and staff are expected to meet high standards and to be active in the learning process. Students are encouraged to acquire knowledge, seek truth and apply what they learn to every area of their lives. Our goal is to prepare students to become independent learners with the necessary skills and motivation for lifelong learning and service.

**CALVIN CHRISTIAN SCHOOL STUDENTS ARE EXPECTED
TO DEMONSTRATE GROWTH IN THESE FIVE AREAS:**

Capacity for Life-Long Learning

1. Students develop and exhibit skills that will enable them to be lifelong learners who access information from a variety of sources, practice time management and make informed choices.
2. Students develop and exhibit attitudes and abilities that will enhance a life of Christian service.
3. Students explore, establish and pursue long-term goals, both personal and professional.

Christian Citizenship

1. Students demonstrate responsible behavior.
2. Students participate in service activities.
3. Students recognize the demands of Christian stewardship on property, abilities, and time.
4. Students understand themselves as a part of a culturally diverse world.
5. Students see their role in redeeming the world for a sovereign God.

Cognitive Growth

1. Students acquire a comprehensive, organized body of knowledge.
2. Students become critical thinkers who comprehend and evaluate information, solve problems and draw conclusions supported by evidence and apply what they learn.
3. Students evaluate what they have learned according to God's revelation.

Creativity

1. Students recognize that all abilities are gifts from God.
2. Students develop creative expression.
3. Students demonstrate original thinking.

Communication

1. Students effectively communicate their knowledge.
2. Students clearly articulate a point of view.
3. Students engage in significant dialogue with peers and adults.
4. Students interact collaboratively with other students to reach a common goal.

ACADEMICS

CURRICULUM:

Calvin Christian offers a full, well-rounded curriculum to all students. All subjects are taught from a Christian perspective.

GRADING SYSTEM:

The following grading scale is used in grades 6 - 8. Teachers may adjust the scale slightly depending on the difficulty of the material. As appropriate, the grade given may also reflect the student's effort and attitude.

GRADING SCALE:			
A+ 97 – 100	B+ 87 - 89	C+ 77 - 79	D+ 67 - 69
A 93 - 96	B 83 - 86	C 73 - 76	D 63 – 66
A- 90 - 92	B- 80 - 82	C- 70 - 72	D- 60 - 62
			F 0 - 59

Incomplete: Under special circumstances an "Inc." for incomplete will be given. In such a case the student has two weeks to complete the work. If work is not completed the "Inc." grade will become an "F."

Progress reports are available online at any time. At each mid-quarter the teachers check student progress and contact parents of struggling students. Report cards are sent home with students at the end of each nine week period. Special arrangements must be made with the office to have them mailed home.

Exams are scheduled during the last week of each semester for the eighth grade students. Seventh grade students will take review tests at the end of each nine week period.

Cumulative G.P.A. is calculated using each of the quarter grades but not the final grades.

ACADEMIC TESTING PROGRAM:

Students who are new to the school may be subject to testing for evaluation before placement. Each October all students in grades 3-8 take the Iowa Assessment Test.

HONOR ROLL:

After each quarter of the school year, the grade averages of the students are reviewed. Those students who achieve an average GPA of 3.00 or better, and no D's or F's for that quarter will be listed on the Honor Roll.

HOMEWORK:

New material is first taught in class. When the teacher is assured that the students have enough understanding and skill to succeed independently, homework may be assigned as practice, review, and / or application. Homework is an important component of education at Calvin Christian School. Teachers will keep in mind the available time to do homework and church related activities that impact a portion of their class.

Grade 6 - 8 students may receive up to two (2) hours (based on the time it should take the average student. Some students may take a slightly shorter or longer time) of homework a night from the core content areas. Studying for tests may add time to the two (2) hours of homework. Band is not considered one of the core subjects but Junior High Band students will also need to continue the habit of practicing their instrument for 30 minutes a day. Teachers provide review guides before tests. Teachers work together to avoid scheduling more than two tests for students on any given day, but exceptions may occur out of necessity, especially near the end of the grading periods.

Grade 8 students will have mid-year and end-of-the-year exams to help prepare them for high school. Those exams will count as a double test within the second and fourth quarters. They will receive review materials to help prepare for a scheduled exam a week prior to the exam.

HOMEWORK HOURS:

If a student does not turn in homework, a teacher may assign that student a homework hour to be served from 3-4 p.m. on the upcoming Wednesday afternoon. Notices will go out on Monday and once a Homework Hour is assigned the student is required to attend even if the missing work has been completed.

Division of Responsibility of Homework

TEACHER'S	STUDENT'S	PARENT'S
to give assignments of a nature that student/class can do without parental assistance.	to make sure you have assignments and understand them.	to help students plan their time so that their schedule allows sufficient study time on a regularly scheduled basis.
to assign work only after careful consideration of a student/class needs, maturity, and ability.	to bring home necessary books and materials.	to provide a place to work. Any room will do as long as it is quiet, well-lighted and has a solid working surface.
to adequately prepare and properly motivate the student/class prior to assigning the work.	to do work neatly and legibly.	to encourage the child, to be understanding. In a positive way insist that the work be done.
to report progress to both child and parents.	to show completed assignments to your parents.	to help, but not do the work for the student. Help student to understand the idea or concept, memorize the fact, or gain the skill.
to contact parents and keep them informed when students are not completing a satisfactory number of assignments.	to return assignments when due.	to check that homework has been completed and returned when due.

ADMISSIONS

TRANSFER STUDENT ADMISSION:

1. Upon successful conclusion of the interview the office will request a transfer of transcripts from the current school or if timing is a factor, report cards for the last two years.
2. The principal reviews the past two years of transcripts/report cards to determine placement. If placement is in question due to home schooling, unknown school, poor academic performance or any other reason, more information will be requested from the previous school and the student will be tested for academic placement.

HOME SCHOOL STUDENT ADMISSION:

Calvin Christian will admit students who have been home schooling under the conditions described below:

When students return or enter Calvin Christian after home schooling the following procedures will be followed:

1. Certification indicating instruction was provided under a supervised program must be demonstrated.
2. Placement at Calvin Christian will be determined by school personnel on the basis of the student's age and / or student's performance on a recognized test to be approved by Calvin Christian school personnel.

PART-TIME STUDENTS:

Part -time students are subject to all policies, procedures, rules and expectations. To participate in after school sports they must be at least a half-time student.

INTERNATIONAL STUDENTS ADMISSION:

International students will be admitted on the same admission criteria used for local families. The Board has established a recommended limit for the number of international students to be no more than one student per section of each grade level.

ATTENDANCE

Regular attendance is vitally important for a successful school experience. All absences should be avoided if at all possible. Absences will be recorded on the permanent record. CCS allows students a maximum of 15 absences per semester. A letter will be sent home when a student reaches 9 absences.

EXCUSED ABSENCES:

Steps to follow when absent or arriving late:

1. A parent must call school before 9:00 a.m. of the day of the student's absence or late arrival.
2. If a student is tardy, he/she must stop at the office for an admit slip before going to class.
3. When absent for an appointment a parent should notify the school at least a day in advance whenever possible

Rules for making up assignments:

1. If a student is sick more than one day, a parent may call the office to ask for assignments. Teachers will have assignments in the office by 3:30 p.m.
2. Parents and students are responsible to see that all missed assignments are completed in a timely manner. Students are allowed one additional day for each day missed due to sickness to complete assignments.
3. Students are expected to complete all of their assignments on time. If an assignment is not complete or is done poorly, he/she will be assigned to a Friday homework hour from 3:00 - 4:00 p.m.

PREARRANGED ABSENCES:

An arranged absence will be permitted with parental consent and with prior consent of the principal. Approval for a prearranged absence needs to be given well in advance. The following guidelines should be observed:

1. Avoid any unnecessary absences from school. Students miss a great deal when absent from classroom instructional time. Even the best students cannot make up work on their own when they did not have the benefit of classroom instruction, especially if they miss a test or the introduction to a unit.
2. Parents should endeavor to confine trips and vacations to school vacation days.
3. Parents are responsible along with their child to see that homework is completed without delay upon return to school.
4. The teacher(s) will cooperate as much as possible in assigning the student advance work. However, this is not always possible, as some work cannot be prepared in advance. Also, teachers cannot always gauge the exact speed of progress a class will make in covering material. Make-up work takes longer to correct, so feedback to the student on those assignments may be delayed.
5. In some cases, teachers may find it best to give the student special assignments.
6. The student may not receive credit for assignments that are not completed by the due date.

UNEXCUSED ABSENCES:

Penalties for unexcused absences can include any or all of the following:

1. An "F" grade will be given for all work missed during unexcused absences, but the work must be made up for the information.
2. Discipline hours will be assigned for unexcused absences.
3. Faults may be assigned.

TARDINESS:

Promptness to class is very important. Students are to be in their seats and ready to work when the bell sounds. Tardies will be assessed for being late for school. A tardy will not be given for a late bus, but missing a bus is no excuse. Students receiving three unexcused tardies will be given a discipline hour.

In Junior High, first period tardies constitute a special situation. In order to establish good morning habits only 6 delayed arrivals per semester can be excused by an acceptable note of explanation from a parent or phone call that must be received that morning. After six first-period tardies, each subsequent tardy will be assessed, regardless of the reason. A discipline hour will be given for every three unexcused tardies per semester.

VISITORS:

If a student wishes to bring a "visitor" to class, it must be cleared with the office at least one day in advance. We discourage this practice except for a friend or relative from out of town visiting the family.

Calvin is a closed campus, therefore all visitors must first report to the campus office where they will need to check in and obtain a visitor's pass. This requirement includes parents and guardians who pick up and drop off students during the school day.

LEAVING CAMPUS:

If a student has an appointment or becomes ill and must leave school, he/she must sign out in the office. If the student returns later on that same day, they must also sign back in at the office when returning to school.

MISCELLANEOUS INFORMATION

LUNCHES AND MILK:

Students may bring their own lunches and eat them outside at the picnic tables. The school offers milk (chocolate or white) at a reduced price through a government milk program. If a student wants milk, he/she must order it through the school office.

Hot lunch is available for purchase. Order forms and menus are distributed with the Monday Bulletin. There is also an "A la Carte" menu for students to select from.

SCHOOL SUPPLIES NEEDED:

Because of the range in ages and grade levels, students in different classes will need different supplies. The teachers publish a list of the specific items their students will need in the August issue of "The Crusader." Students should come prepared with binder, folders, paper and pencils on the first day of school.

SUPERVISION AND AFTER SCHOOL PROGRAM:

Supervision is provided for students from 7:55 a.m. until 3:10 p.m. on days that school is in session, as well as during school sponsored programs but does not include high school events. If a student arrives before 7:55 a.m. they should stay in the locker area or be in a classroom. If a student is on the school grounds after 3:10 p.m. they will be required to be supervised in the After School Program in order to enhance the security and safety of our students. Supervision is provided until 5:30 p.m. This is an extra service and not the responsibility of the whole community so parents who use this service are charged for this supervision at half hour intervals.

INDIVIDUAL AND CLASS PHOTOS:

Each year students are given the opportunity to have individual and class pictures taken. Parents will be notified of the date through the "Monday Bulletin" or "The Crusader." Students will bring home pricing information, which includes a variety of photo package options. All photo orders must be prepaid on the day photos are taken. If a student is absent when pictures are taken, he/she may have an individual photo taken on a "makeup" picture day, provided the school is able to schedule one with the photographer.

YEARBOOK:

A yearbook which includes the preschool, grade school and junior high is produced each year.

CELEBRATING SPECIAL OCCASIONS:

The teachers at Calvin Christian are always happy to celebrate special occasions with their students. Each year the room mothers organize the class Christmas party and the teacher's birthday party. Students are welcome to observe their own birthdays by providing a treat for their entire class. Parents should contact the teacher ahead of time to schedule a time.

FINE ARTS FESTIVAL:

Each year in the spring every student in grades 5-8 takes part in the local fine arts festival. They compete with their classmates in categories of speech and music that range from humorous prose to vocal ensembles. Hopefully, students will compete in multiple categories but every student must participate in at least one performance category in the local festival. Winners of the local competition go on to compete with students from other Christian schools at our Regional Fine Arts Festival.

SCHOOL INSURANCE:

All students who participate in extracurricular activities should have health and accident insurance. The school will provide supplemental health insurance for all students for activities that take place at school or at a school event.

CRISIS MANAGEMENT PLAN:

Plans on how to deal with earthquakes, fires, and lock-down situations have been established at Calvin. A Crisis Management Plan is in place and a Crisis Management Team has been assembled to carry out the plan and communicate information to parents as needed. The plans and procedures will be reviewed with the staff and students throughout the school year. In addition, the staff and students will participate in earthquake, fire, and lock-down drills to prepare for an actual event.

EARTHQUAKE DRILL:

Students will be evacuated from the buildings when it is safe. Fire drill routes will be used. In a serious earthquake disaster, the students will be kept at school until parents check them out through the office. If students are on the bus during an earthquake, the driver will stop away from hazards and resume the route when it is safe.

FIRE DRILL:

Fire Drill procedures are practiced several times in September and reviewed throughout the year. Every room is supplied with a fire extinguisher and exit maps are posted near the exit doors of the room.

LOCK-DOWN DRILL:

Lock-down procedures are practiced several times in September and reviewed throughout the year. All students are secured inside locked rooms during the drill and communication is maintained with the office.

CHAPEL:

Chapel services are conducted twice a week. All students must attend chapel and sit in their assigned seats. Students are encouraged to suggest possible speakers from their churches.

EXPLORATORY COURSES:

Exploratory courses are junior high electives. They include Band, 7/8 Choir and a number of one semester courses from other academic areas. These courses actively engage students during class time with little or no homework although Band students must practice at home. Grades in these courses are based on participation and performance.

LIBRARY:

Library privileges may be suspended for students who do not cooperate with the following rules:

1. The library is for quiet study time only. Those not studying quietly will be asked to leave. Disruptive students will receive discipline hours.
2. No food is allowed in the library.
3. Books and magazines must be cared for properly. Students damaging library materials will be charged the replacement cost.
4. A book can be checked out for a two week period. A fine of 10¢ a day will be charged for overdue books.
5. Magazines and reference books may be checked out of the library for a short period of time.
6. All library fines must be paid and books returned before report cards will be issued.

ATHLETICS:

All Junior High students participate in an intramural program. The seventh and eighth graders, and on rare occasions sixth graders, may compete in a sports league with local schools. Tryouts happen for each seasonal sport after school several weeks before the first game. Practices are usually on Tuesdays and Thursdays. There is also opportunity for sixth graders to participate on athletic teams that travel to play in tournaments at Ontario, California. The different seasons and schedule of boys' and girls' games are listed on the back inside cover of the school directory.

MEDICAL

IMMUNIZATIONS:

California state law requires that no student may be admitted to school even for the first class period without written evidence of required immunizations, signed by a physician. Immunization records will be kept on file at the school office. Immunizations are not required if the parent or guardian of the student files with the school a letter or affidavit stating that such immunization is contrary to his/her beliefs.

EMERGENCY CARDS:

An emergency card must be on file for each student. On this card, parents supply the names and phone numbers of the student's doctor and dentist, and inform the school if the student has special medical problems or needs. Parents need to list three friends or relatives who can be contacted in the event of an emergency. On the card, parents may also grant the school permission to dispense Tylenol or aspirin to the student. Without specific written permission, the school will not be able to dispense either.

MEDICATION AT SCHOOL:

Necessary medications may be administered by school personnel consistent with legal requirements. Those medications must be kept in the office.

NUT POLICY:

Calvin Christian School recognizes that peanut allergies represent a health and safety hazard, which can have serious consequences for those who have such an allergy. In order to keep students safe from an environment that may be harmful to them because of such an allergy, Calvin Christian School prohibits the use, serving, or selling peanuts, peanut butter or any product containing peanuts or peanut oil by students, staff members, employees, visitors, or guests of Calvin Christian School. For purposes of this policy, "Peanuts" will mean all products that use or contain peanuts, or use peanut oils. This peanut prohibition will be in effect 24 hours a day, seven days a week, and will apply to anyone present in the Elementary, Junior High or High School Buildings or grounds. When the School has been informed of a student's severe allergy to any other type of nut, through a doctor's note, we will work with the student's family to take further steps to assure the safest environment possible. Where the School is able to, the School will follow the recommendations of the student's doctor. It is the policy of Calvin Christian School to keep an emergency action plan, submitted by a parent/guardian, on file for each student that has a peanut or other nut allergy.

LICE AND INFECTIOUS DISEASE POLICY:

To help parents better identify head lice, it is important to know that head lice are tiny, wingless, parasitic insects that live and feed on blood from your scalp. Nits are yellowish-white and remain firmly attached to the hair until they hatch. Lice are clear when hatched and then develop a reddish brown color. Though head lice is a nuisance, it has not been shown to spread disease. Personal hygiene or cleanliness in the home or school has nothing to do with getting head lice.

Calvin Christian School, K-12, protocol regarding head lice:

- We will no longer automatically send a student home that appears to have head lice.
- We will notify the parent if nits are found on a student and will send the student home if live lice are visible and the student would benefit by beginning treatment as soon as possible.
- We will no longer be doing class-wide head checks for lice at school except when deemed necessary by administration.
- We will notify all parents of students from the campus where a suspected case of head lice was discovered (ex: Elementary, Junior High or High School).
- Students must be lice and nit free upon return to school. The student will be checked before attending classes.

Calvin has procedures in place to deal with infectious diseases. You will receive notification from school if a student in your child's class has lice, chicken pox, impetigo, pink eye (conjunctivitis), ringworm, scabies, pertussis (whooping cough) or scarlet fever. Please notify the school if your child is absent due to one of the conditions listed.

MEDICAL EXCUSES:

When necessary for a medical reason, students may be excused from selected activities. A note from a parent is sufficient for a period not to exceed three days. Longer or repeated periods of non-participation will require a doctor's statement. In such cases, appropriate alternate assignments may be given.

STUDENT CONDUCT

CLASSROOM CONDUCT:

Student conduct within the classrooms should express an attitude of respect for the instructor and a willingness to obey his/her guidelines. Food and beverages are not allowed in the classroom during class sessions. Any item brought into the room which proves to be disruptive may be confiscated without return.

Cheating/plagiarism: Any form of cheating or plagiarism will result in an "F" on the assignment or test, for all involved, notification of parents and may include some discipline. A second offense in a semester, in addition to the "F", may include further discipline.

DEFINITION OF BULLYING:

For the purpose of there being clarity and understanding between students, parents, and teachers about the important issue of bullying, the following definition will be used:

The use of superior strength and power (physical, verbal, social) to inflict repeated and intentional harm upon another for no reason along with the threat of further harm. Most serial bullying is not the result of misunderstanding or mutual conflict, but about the pleasure some receive when dominating, harming, and humiliating another person. Bullying happens when a person, or a group of people, repeatedly and on purpose say and do things to someone who has a hard time defending himself or herself.

This definition is from our anti-bullying curriculum, The Protectors- Freedom from Bullying, which is shared in chapels, assemblies, and in small groups with all our students K-12 throughout the year. The goal of the curriculum is to help students learn how to alter the atmosphere that allows bullying, learn behavior that brings God's love and perspective into bullying situations, and learn how God calls each of us to love and care for others SOME EXAMPLES OF

UNACCEPTABLE BEHAVIOR:

1. **Lying** is a serious breach of trust and will be confronted and appropriately dealt with.
2. The use of vulgar or blasphemous language will not be tolerated.
3. The display of affection beyond hand holding is not appropriate.
4. Ongoing harassment (bullying) or fighting.
5. The unauthorized use of the school's name or school personnel (ie. Internet postings).

Penalties for unacceptable behavior can include any or all of the following: contacting parents, a discipline hour, a fault, and a suspension.

LOCKERS AND CONCERN FOR PROPERTY:

Students may not leave books, coats or other personal belongings in the hallways. All such items must be kept in the lockers provided by the school. Student lockers are subject to search at any time for any reason by a member of the staff.

Stealing/Vandalism: A student who willfully destroys, steals or damages classmates's property or school property must make full restitution or payment for the damage, and is subject to discipline, including possible suspension.

NUISANCE ITEMS:

Radios, air-soft guns, knives, lasers, lighters, and water pistols are examples of items that should not be brought to school. Such items are not allowed on campus and they may be confiscated or held for up to four weeks.

SKATEBOARDS:

Skateboards, roller blades, scooters, bicycles etc. can only be used for transporting to and from school. Bicycles should be locked up during the school day. Skateboards, roller blades and scooters must be checked in at the school office.

CELL PHONES: (and any iPad or device that could be used as a phone)

It is understood that student cell phones have become an important convenience for parents, however, cell phones can also be used very inappropriately in school. They may be used at school **ONLY** during break and lunch, **OUTSIDE OF THE BUILDINGS**, **NOT** in classes or in-between classes, until the end of the school day.

Personal WiFi networks from mobile phone hot spots or any other devices are prohibited as they interfere with the school WiFi service.

1st Offense: the cell phone is taken for 24 hours / or a Discipline Hour will be given if they want to have the cell phone back at the end of the school day.

2nd Offense: the cell phone must be picked up by the parent and a Discipline Hour is given.

3rd Offense: a Discipline Hour will be given, the cell phone will be returned to the parent and the student may not have a cell phone at school for a week.

Continued offenses: a Discipline Hour will be given, the cell phone will be returned to the parent and the student may not have a cell phone at school for a month or more.

The purpose for this stricter policy is that cell phones are becoming widely used inappropriately in the classrooms (texting) and could be used to cheat or disrupt other students' education.

AUDIO-VIDEO RECORDING DEVICES:

Students are not allowed to record audio or video of other students, classrooms, or any other situations on school property during the school day for any reason with the exception that faculty may grant permission for specific student projects. Violations will result in loss of the device until a meeting with parents and may include further discipline depending on circumstances. The school reserves the right to erase all recorded content on the device before returning it. Exceptions may be made by faculty for specific student projects. Cell phones used as a recording device are also subject to this policy.

CHROMEBOOKS:

Each student must bring their headset and Chromebook to school every day. The Chromebook must be fully charged.

1. Your family is responsible for the replacement cost of the Chromebook in the case of loss or theft
2. Fees for breakage:
 - First time: No charge
 - Second time: \$50
 - Third time and following: \$100
 - Chromebook breakage must be immediately reported to the tech office
3. Chromebooks MUST be stored in the supplied cases, no other item besides the Chromebook may be stored in the case, and they should not be transported in backpacks.
4. Email accounts of students are monitored, and must be used in a Christ-like manner. Students must check their school email at least once per week, but checking daily is encouraged and may be required for some classes
5. They must keep their Chromebook protected from damage and safe from theft.
6. **Discipline Policy:**
 - a. Students who forget to bring their Chromebook to school, or bring it without a sufficient charge, or leave it out unattended on campus will receive a discipline hour after a total of three occurrences of these infractions.
 - b. If 2 discipline hours for this offense occur the student and parents will meet with the principal.
 - c. Using a Chromebook inappropriately during class time will result in discipline ordinary to each teacher.
 - d. After the end of the second and fourth quarters these limits will zero out for a fresh start.

DANGEROUS ITEMS:

Items which could be used to threaten or cause harm may not be brought to campus. Any violation may result in severe discipline.

DRESS CODE:

The students at Calvin Christian Junior School are a witness to our community, so their dress and appearance should reflect their Christian lifestyles. The purpose of the dress code at Calvin Christian School is to set boundaries within which students have the freedom to express their individuality and, in doing so, to reflect the image of Christ. Extremes in dress or grooming are not acceptable in that they are perceived as challenges to accepted standards, they draw undue attention to the individual, and they distract from education.

The school relies on parental judgment in most decisions of dress and asks parents to guide their students to neat and discreet choices.

We require:

- that all clothing be appropriate: clean, in good repair (not torn, tattered or with holes, etc.), modest, and not distracting;
- that hair be neat, well-groomed, and moderate;
- that accessories (including backpacks and binders) reflect the same principals as clothing;
- that shoes be worn at all times.

The following guidelines are not an exhaustive list but should help further define the above standards.

1. Dresses and skirts must be modest in length – Here's a good test: place arms at your side and the hem must extend beyond the longest fingertip.
2. Shorts must be of modest length with an inseam of at least 4 inches.
3. The following examples are considered inappropriate:
 - swim wear, pajamas, frayed or cut-off clothing
 - any skin tight clothing worn by itself (for example-tight leggings not covered with another article of clothing)
 - clothing which promotes questionable products, activities, lifestyles, or musical groups
 - **for boys:** tank tops, half shirts, sleeveless shirts, white T-shirts
 - **for girls:** tube tops, spaghetti straps, body suits, tight tops - outline of bra showing
4. Hair coloring must be natural and not blotchy.
5. Boy's hair may not be longer than collar bottom nor worn in any hair style that draws attention, like a ponytail or mohawk.
6. Boys must be clean-shaven and sideburns may not extend below ear bottom.
7. Undergarments must be worn and may not be showing.
8. Girls may not show cleavage (standing or sitting) or bare midriff (when standing- here's a good test: extend your arms parallel to the floor and make sure your midriff is covered.)
9. Some footwear may be unsafe-such as flip flops at the junior high (stairs).
10. Hats, hoods, and/or sunglasses may not be worn in the classroom or in the library.
11. No visible body piercing is acceptable, except for modest ear piercing for girls.

It is the responsibility of students and parents to see to it that the dress code is followed. Teachers will address violations when they observe them and send the student to the administration for discipline. In addition to daily observance of the dress code by the faculty there will be random dress code checks throughout the year. The administrator's judgment is final as to what is or is not appropriate.

When a dress code violation occurs, the student must change into alternative clothing which the office will provide.

The student has two options:

1. offensive clothing will be confiscated for the day and a discipline hour assigned.
2. offensive clothing will be confiscated for the equivalent of two quarters and no discipline hour assigned.

If a violation occurs during the last two weeks of the fourth quarter, a discipline hour is automatically assigned.

Students must dress appropriately at co-curricular events, as well, although the dress code may not always apply.

JUNIOR HIGH DISCIPLINE CODE:

The joyful Christian is disciplined. Student life at Calvin Christian Junior High should reflect this. When discipline problems arise, the discipline code provides a way for teachers, parents and administration to work together to solve these problems.

Our discipline code, called the "Fault System," has two parts: discipline hours and faults. All students begin each semester without discipline hours or faults. Classroom misconduct, disrespect and profanity are some examples of behavior that warrants the assignment of a discipline hour. Three discipline hours equal a fault. A student may also be given a fault for flagrant disrespect, defacing of school property, cheating, etc. All faults must be approved by the principal.

Discipline hour (DH) is scheduled from 3:00 to 4:00 on Wednesday afternoons. Students serving discipline hours are at the disposal of the teacher in charge, who may employ them in any manner he/she finds suitable or beneficial for the school. **If a student cannot stay for an assigned DH, he/she must present a written notice from his parents or have his parents call the principal. Failure to appear without prior notice will result in an**

additional hour being assigned. All Discipline Hours must be served each semester before report cards will be given.

The procedures and penalties of each of the faults are as follows:

- First Fault:** Student will have a conference with the principal.
Parents will be notified by the principal.

- Second Fault:** Parents and student will have a conference with the principal.
Student will serve a one-day in-school suspension.
One week suspension of all extracurricular activities.

- Third Fault:** Parents will be notified by the principal by phone.
Student will serve a 3 day in-school suspension.
Two week suspension of all extracurricular activities.

- Fourth Fault:** Parents will have a conference with the principal.
Junior High staff and principal will meet to determine possible recommendation of student being expelled.

SUSPENSION:

A suspension, either in-school or at-home, unfortunately results in missed class time and may have a negative effect on grades. However, any and all missed work must be made up and turned in, including the taking of tests, on the day the student returns in order to receive full credit. If extra time is needed then the typical late penalties, as determined by the individual teacher will apply, unless special arrangements are made by the principal for extended time to complete the make-up work. It is the student's responsibility to find out what work was missed.

The School Board retains the right to re-interview families at any time upon the recommendation of the principal or superintendent. The purpose of this interview is to reconsider the enrollment of the student.

RATIONALE & GENERAL PROCEDURES FOR POLICIES REGARDING SERIOUS PUBLIC SINS:

Christian Schools are institutions for sinners, redeemed, but nevertheless sinners. Policies regarding certain public serious indiscretions such as, but not limited to, premarital sexual activity, alcohol and drug use, and others need to be addressed. The policies and administration of the policies should reflect discipline and love. The admission of indiscretion by the guilty party and the effect on the rest of the student body should be taken into account when decisions are made regarding continued attendance and conditions for that attendance.

Even though a student has sinned, it is preferable that the student should be in school to benefit from a sound Christian academic program provided by caring Christian adults. Students should not be deprived of a Christian education only because of their sin. A young person who has seriously erred will need the support, compassion, and the wisdom of the Christian community. In addition to helping young people recognize behavior as sinful, confessing that sin, and accepting God's forgiveness, we should give support and guidance as decisions concerning the future are made and perhaps the lives of others are affected.

Students may not be able to continue in school. To be considered for continued attendance they must acknowledge their sin. In all situations the school will strive to avoid the perception that the sin is acceptable. If the student remains in school, the role of the student in activities needs to be examined carefully. Restrictions may be made to impress upon the student that the direction of his or her life has changed. Adult decisions that require much thought, counseling, and prayer are necessary. The school may need to limit activities in order to direct student time and attention to these decisions and responsibilities rather than in extra-curricular activities.

If expulsion takes place it will be because the school, working with church and home, has made a difficult decision that it is best for the student body and perhaps even the student involved. In all recommendations of expulsion the school will carefully consider its decision in the light of Biblical guidelines. The main goal is to restore or establish a proper relationship with Jesus Christ.

SUBSTANCE ABUSE POLICY:

Calvin Christian School is interested in promoting values and behaviors that are consistent with the Kingdom of Christ. Any student in possession of, under the influence of, using, or contributing to the use of non-prescribed drugs (including tobacco and alcohol) or drug paraphernalia, controlled substances, or hallucinogens at school or any function in which Calvin Christian is involved shall be subject to school discipline. Any violation of the Substance Abuse Policy shall be reported to the Board president.

Discipline procedure for violation of the Substance Abuse Policy is as follows:

A. Upon suspicion of use:

1. Parent will be contacted and involved.
2. In appropriate situations the student may be reported to the police.
3. The administration has the right to require the suspected student to take a drug test at the expense of the parent. Repeated tests may be required. Test results must be forwarded to administration.

B. 1st Offense:

1. Parent will be contacted and immediate conference will take place.
2. An immediate 1-5 day suspension will be made.
3. One or more faults will be assigned.
4. Church authorities will be involved when appropriate.
5. Police will be involved when appropriate or when required by California law.
6. The student's status and participation in co-curricular activities will be determined in conjunction with the family, administration, and counselor, and will be consistent with other school policies.
7. Students may be required to obtain testing and qualified counseling at the expense of the parent until such time as determined by both parent and administration to be sufficient.
8. Selling, providing, transferring, or arranging or negotiating any sale provision, or transfer of any illegal substance will be considered more serious offenses.
9. A recommendation for permanent expulsion can be made at any time.

C. 2nd Offense:

The administration will bring a recommendation to the Board regarding further attendance. This recommendation can include repeating previous steps under 1st offense, or stricter recommendations including expulsion.

PERIODIC CANINE CAMPUS SEARCHES

Calvin Christian does reserve the right for the school to search all vehicles, lockers, backpacks, purses, duffle bags, and persons for tobacco, alcohol, drugs, and contraband of all types when on campus or in conjunction with a school sponsored activity, including the use of professionally trained enforcement dogs. The goal of this policy is not to "catch" students doing wrong, but rather to discourage tobacco, alcohol, and drugs from being on campus thus making them less available. If anything is found by a detection dog, we will deal with it according to the discipline guidelines in the parent and student handbook.

OFF CAMPUS BEHAVIOR POLICY:

Calvin Christian School reserves the right to administer appropriate disciplinary measures for severe misbehavior of students which occurs off campus. This includes activity which may or may not be school related.

EMPLOYEE AND STUDENT DIGNITY:

Calvin Christian School intends to provide its employees and students an environment that is free of offensive kinds of behavior. Conduct, whether intentional or unintentional, that subjects another person to unwanted attention, comments or actions because of race, national origin, age, sex, physical characteristics or disability, which violates the person and scriptural principles is not permitted.

Calvin Christian School does not condone or allow harassment of others, whether engaged in by employees, supervisors, students, or other persons who may be present in our facilities.

Any person who believes he or she has been subjected to harassment should report it immediately to an appropriate superior. Students may report to a teacher, counselor, or administrator. Employees may report to any building administrator. Each report will be given serious consideration and investigated thoroughly. Appropriate action will be taken to eliminate such harassment.

All reports of harassment and subsequent investigations will be handled discreetly to avoid embarrassment of the person making the report.

Any person who is determined to have violated this policy will be subject to corrective action and discipline, including the possibility of termination (for employees) or expulsion (for students).

The following guidelines help define what is appropriate behavior. The following acts are judged by Calvin Christian as being inappropriate:

1. Using vulgar, profane, belittling, snide, or intimidating language to students or teachers in their hearing.
2. Making sexual innuendo to students or dressing in ways that might readily be construed as sexually provocative to students.
3. Teachers meeting a student at a location in school or outside of school that is not easily observed by another adult.
4. Teachers touching a student in a place or in a lingering manner that could readily be interpreted as a sexual advance.
5. Students making unwanted sexual advances.
6. Grabbing, pushing, slapping, poking, or physically touching a student in a manner that could be readily construed as violent and motivated by anger.
7. Teachers being in a car alone with a student without the expressed consent of the student's parents.
8. Teachers using controlled substances illegally or inappropriately when involved in a student activity.
9. Any behavior toward another that does not respect his or her bearing of God's image.

REPORTING OF CHILD ABUSE:

Calvin Christian School will follow state guidelines in reporting any suspicions of child abuse to the appropriate authorities. Any student who feels that he/she is being abused should report the situation to a teacher, counselor or principal. All reports will be investigated by school authorities and appropriate steps will be taken.

STUDENT SERVICE REQUIREMENT:

All students will be required to show understanding, growth, and involvement in serving others. A minimum of 10 hours of service and all paperwork must be completed and received three weeks prior to the last day of school. Students will then make their presentations on their service learning in homerooms during the last three weeks of the fourth quarter. There are three types of service and each students must do at least two (2) hours of service of each type. Details and reporting forms are available on the school website. A pass (P) or fail (F) grade will be reported on the end-of-the-year report card.

If a student receives a Failing grade and would like to change that grade to a Pass by the first day of the next school year then they must complete another 10 hours of service and submit all of the paperwork to the principal before the first day of the next school year. After that day the grade cannot be changed.

PARENT SERVICE REQUIREMENT:

Every family must do 10 hours of service for the school each school year or pay \$200 in lieu of the requirements. Call the school office for details.

Rationale:

1. Involvement at school helps build community.
2. The school and its' support groups have a difficult time getting enough volunteers to serve the needs of the school.
3. Volunteering helps keep tuition costs more affordable.
4. A service requirement for parents encourages them to model service for their children. It helps adults and students catch the vision that service is an important part of the Christian life.

Parental Service Hour Requirement

1. Each school family would be required to perform 10 hours of service to the school each year.
2. Families will pay Property and Transportation a fee of \$200 if they do not meet the 10-hour requirement.
3. Each family would receive a form to fill out how they met their 10-hour requirement. They would turn in this form by May 31 to the volunteer coordinators of the program.
4. All monies collected will go toward improving building and grounds as directed by the Property & Transportation Committee.
5. The school enrollment form will include a statement that commits the family to the service requirement or paying the fee.
6. All service to the school through school committees, support groups, classroom volunteers, etc. will be counted. Board members and teachers may not count committee time in their service hours.

7. The coordinators will submit a list of those who have not completed their service hours to the Superintendent by May 15. At that time families will be billed.
8. The service year will run from June 1 to May 31.
9. Completion of service hours cannot be carried over to the next year.
10. The Superintendent and Property & Transportation Committee will develop and oversee all needed processes to implement the Service Hour requirement.
11. Parents, adult siblings of the students in our school system, guardians, or grandparents must complete all hours. Current K-12 students' volunteer time cannot be counted toward the requirement.

SCHOOL BUS or SCHOOL VAN:

Section 14263 of the State Regulations for Pupil Transportation says:

Pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across the street. Continued disorderly conduct or persistent refusal to submit to the authority of the driver, shall be sufficient reason for a pupil to be denied transportation.

BUS/VAN RULES FOR CALVIN CHRISTIAN

1. Wait for the bus/van to make a complete stop before loading or unloading. There must be no pushing or shoving while waiting in line. Line up in single file while waiting for the bus/van. When boarding the bus/van go directly to your seat and remain there until you reach your destination.
2. Act in a Christian manner, showing courtesy and consideration, while riding the bus/van. Shouting, loud talking, gossiping, spitting, name calling, rowdiness, etc., will not be tolerated.
3. Bad language is not allowed.
4. Always sit facing forward. Keep your hands, head and arms inside the bus/van at all times. Windows will be lowered only with permission from the driver.
5. Do not eat or chew gum on the bus/van.
6. No glass containers (such as dinner plates, cake dishes, casseroles, ceramic containers) will be allowed on the bus/van.
7. Throwing litter from the windows is against the law and will not be tolerated.
8. Never tamper with the bus/van or any of its equipment.
9. Obey the driver in every situation.
10. Everyone must be absolutely quiet at railroad crossings.

OPPORTUNITIES FOR PARENT INVOLVEMENT

Calvin Christian both appreciates and needs volunteers in many areas. Some opportunities for parent involvement include the following:

CCS Service Group: This group meets monthly to organize fundraisers and provide special help and services for teachers and students.

Room Mothers: This program is provided through CCS Service Group for grades K-8. Room mothers help with class parties and, in eighth grade, organize the eighth grade Night of Honors.

Athletic Booster Club: (ABC) provides funds for the athletic program. In addition to purchasing uniforms and supplies and paying for referees, the Athletic Booster Club promotes growth in the areas of Christian fellowship, good sportsmanship and athletic skills.

Music Booster Club: This club helps to encourage participation in and raise funds for the school music programs.

Comfort Cafe: These moms meet weekly on Mondays to pray for specific needs of students and teachers. They meet in the Conference Room at the Junior High campus.

Lunch Supervisors: They assist teachers by helping to supervise lunch and lunch recess.

School Board : A nine-member board, elected by the school society, governs Calvin Christian School. Each member serves a three-year term and serves on various committees. The full board meets monthly to conduct school business.

Committees: The School Board may ask parents to serve three year terms in one of the following school committees: Education, Curriculum, Promotion, Property & Transportation, Long Range, Endowment or Technology.

Miscellaneous Volunteers are needed during the school year for many different projects. As needs arise, calls will go out through the *Monday Bulletin*. Parents wishing to volunteer to help in the classroom must speak with the individual teacher as different teachers have different areas where parent involvement might be useful.

SCRIP Purchasing SCRIP is similar to gift certificates and can be used like cash. All coupons and club membership discounts will still apply. The school is able to purchase these certificates at a discounted rate and therefore earn money. **You can earn 2% credit for every dollar spent on SCRIP. (If the discount rate is 2%, the school will split the rate, giving 1% to the school and 1% to your account.)**

We currently stock SCRIP for a variety of stores including but not limited to the following:

Grocery Stores - Albertsons, Stater Brothers, Vons, Major Market, Smart & Final and Sprouts

Restaurants - Acapulco, Burger King, California Pizza Kitchen, Carls' Jr., Cheesecake Factory, Chevy's, Chili's, Chipotle, Claim Jumper, Coco's, Denny's, El Torrito, IHOP, Island's, Jack in the Box, Jamba Juice, Kentucky Fried Chicken, Macaroni Grill, Olive Garden, Outback Steakhouse, Papa John's, Pizza Hut, Red Lobster, Red Robin, Starbuck's, Stuart Anderson, Subway, Taco Bell, Wendy's and more.

Gas Stations - pre-paid gas cards for Arco, Shell, Mobil/Exxon and Chevron.

Other Places - Home Depot, Lowe's, Walmart, Target, See's Candy, CVS, TJ Maxx, Pier 1 Imports, Regal Cinema, iTunes, JC Penney, Sears, Macy's and many more. We also are able to order SCRIP for various motels and airlines.

We also have a large variety of stores that we can order SCRIP for. We place orders frequently with the delivery coming two working days later. A list/order form of all vendors in the SCRIP program is available at either school office or online at www.calvinchristianescandido.org or call the office for the most up-to-date selection.

Visit the Calvin Christian website at www.calvinchristianescandido.org, for information, calendar updates and sports schedule.

PLEDGE OF COOPERATION

Calvin Christian School bases its approach to education upon a biblical view of God, man and the world. It functions as an extension of the Christian home, not as an evangelistic arm of the church. Students who are admitted must come from committed Christian homes where regular attendance and involvement in Bible-believing churches is a reality and a priority in their lives.

Calvin Christian School considers Christian education to be a privilege, not a right. The very use of the word "Christian" in its name automatically implies standards of attitude and conduct that differ from those at other schools. Calvin Christian requires students to acknowledge that the possession or use of cigarettes, alcohol or drugs is prohibited. The school also expects students to display positive attitudes toward the school and its standards, other students and school personnel. Their actions both on and off campus should be consistent with the teachings of God's Word.

A Christian attitude is expected from parents as well. Their behavior and lifestyle must conform to biblical standards and must leave no doubt as to the genuineness of their Christian commitment. At all times, in both word and deed, parents' dealings with the school staff should be respectful and God-honoring. Parents are expected to cooperate with the school in matters of discipline.

In order to attend Calvin Christian School, all **students in grades 6-12** and **all parents or guardians** of children in grades K-12 are required to sign this "Pledge of Cooperation." The copy of the pledge in the school handbook is for the student's and parents' reference. The copy in the parent packet must be signed and a copy will be kept on file in the school office.

In signing below, the student and parents agree to cooperate within the standards of the school as summarized in this pledge and to abide by and be bound by the school's policies and procedures. This agreement also serves as an acknowledgment that all religious instruction at Calvin Christian School will conform to the beliefs outlined in the school's "Statement of Faith."

Before signing this document parents should review the Parent/Student handbook (available online on the school website or available in hard copy in the office) which includes policies and procedures applicable to parents and students and which by signing below agree to abide by.

We regularly attend church at _____

Student's signature (grades 6-12) _____

Parents'/Guardians' signatures _____

Please print family name: _____ Dated: _____

I/we have read the enclosed **Service Hour Requirement Form** that applies to each family at Calvin Christian School.

Parent's/Guardian's signature: _____

Photographic Publication Policy

Photo publication policy – occasionally Calvin Christian School has opportunity to utilize student photos in various forms of media, including but not limited to newspapers, brochures, Facebook postings, and print advertising. Newspapers often seek to include student names when publishing articles about student achievement and accomplishment. However, it is the general policy of Calvin Christian School to exclude student names from accompanying photos in media forms over which we have control, such as brochures, print advertising, and Facebook postings. Please complete the permission portion on the bottom of this sheet. If you have questions or concerns, please do not hesitate to contact the school.



I/we have read and understand the enclosed **Photo Publication Policy** of Calvin Christian School and give permission.

I/we have read and understand the enclosed **Photo Publication Policy** of Calvin Christian School and DO NOT give permission.

Parent's/Guardian's signature:

Calvin Christian School Parent - School Partnership Agreement

The mission of Calvin Christian School, in cooperation with the home and church, is to teach the whole child from a biblical worldview, founded in the Reformation, providing children from Christian families with an excellent education for a life of Christ-centered service.

A Review of the Goals and Objectives of Calvin Christian School (As found in the *Parent/Student Handbook*)

1. Calvin Christian will offer a curriculum that provides both a quality education and knowledge of God's Word and World.
2. Students will demonstrate personal growth and development in academic, spiritual, emotional and physical aspects of life.
3. Students will become aware of their responsibilities as citizens by understanding the fundamental and governmental structure of society.
4. In keeping with *The Calvin Christian School Expected Schoolwide Learning Results (ESLRs)* students will acquire skills and interests that encourage a life of Christ-centered service, enrich their lives and prepare them for the challenges of further education, future careers and family life. Informed by a Christian perspective, students will develop skills in the areas of reading, writing, communications, critical analysis, self-discipline and decision-making.

Calvin Christian's Problem-Solving Procedure

Step 1: The student or parent should first contact the teacher in keeping with the principle of Matthew 18:15-17. Most misunderstandings can be worked out by simply discussing the matter openly with the teacher in charge.

Step 2: If, after contacting the teacher, the student or parent is not satisfied with the situation, they may contact the principal, who will review the problem and work with the teacher and student/parent to resolve the issue. The principal may also present the matter to the superintendent.

Step 3: If the previous steps have been taken and the student/parent desires a further review of the situation, the student/parent may present the issue to the school board. They may inform the board by letter or by phone. Individual board member names and numbers are listed in the school directory. They are also welcome to address the full board in person at the monthly board meeting. For very serious problems, a special meeting of the board may be called. The decision of the board is final.

It is our earnest desire to better establish our mutual commitment (school and parents) to support and fulfill the mission, goals, and objectives of Calvin Christian School. However, as imperfect human beings, we acknowledge that misunderstandings, disagreements, and conflicts will arise from time-to-time. In Matthew 18 Jesus provides a structure for how we, as His followers are to communicate with one another when conflicts arise.

To assist all of us (parents, students, school faculty, and staff alike) to model Christ-like behavior more completely in our communication with one another, the following outline of basic expectations and commitments has been established. All teachers, administrators, staff, and board members have carefully read this outline, have agreed that these expectations are reasonable, and are committed to using them as a guide in their daily communication and behavior with students, parents, and one another. We ask that you, as your child's parent/guardian, also carefully read these mutual expectations and commitments and, by your signature, indicate that you will agree to use these as a guide for your and your child's communication with teachers, administration, staff, and other families.

Faculty, Staff, and Administration of Calvin Christian School Commitments:	Parents of Calvin Christian School Commitments:
<ul style="list-style-type: none"> • Consistently strive to fulfill our school’s mission, goals, and objectives • Pray for and support your child and family • In both words and deeds, show respect for students and parents • Communicate consistently and regularly with parents through such avenues as meetings or events (including orientations, “Back-To-School” nights, parent-teacher conferences, and the Superintendent’s Coffee Hours), email communications, mailings, telephone calls and informational bulletins (such as the Monday Bulletin, the Monday Monitor, The Crusader, and The CORD), and the school website which includes Crusader Connection • In a timely manner communicate concerns about student’s performance or behavior to parent/guardian • Be willing to listen to parent and student concerns; providing timely and appropriate response and follow-up • Seek information and facts, neither believing nor spreading rumors • Communicate professionally and respectfully, even when conflicts arise, following the guidance outlined in Matthew 18 and the Problem Solving Procedure • Diligently strive to be consistent in modeling Christ-like behavior and values before students and their families as well as other school faculty and staff 	<ul style="list-style-type: none"> • Diligently support the school’s mission, goals, and objectives • Pray for your child, teachers, and school • In both words and deeds, show respect for school staff, other students and families • Communicate regularly with teachers and staff, regularly checking the school website (which includes Crusader Connection), reading school letters, email, and informational bulletins (such as the Monday Bulletin, the Monday Monitor, The Crusader, and The CORD), and attending meetings and events that are pertinent to my child’s well-being and success (such as orientations, “Back-To-School” nights, parent-teacher conferences, and the Superintendent’s Coffee Hours) • In a timely manner communicate concerns to teachers and staff • Be willing to listen to school or staff concerns; providing timely and appropriate response and follow-up • Seek information and facts, neither believing nor spreading rumors • Communicate professionally and respectfully, even when conflicts arise, following the guidance outlined in Matthew 18 and the Problem Solving Procedure. • Diligently strive to be consistent in modeling Christ-like behavior and values before my child, other students and families as well as school faculty and staff

Student Name _____ (Please Print) _____ (Date of Agreement)

All teachers, administrators, and staff have carefully read and discussed the Parent/School Partnership Agreement, acknowledged that these expectations are reasonable, and have committed to use them as a guide in their daily communication and behavior with students, parents, and one another. As a Christian school, we commit to working with you for the well-being of your child using the principles outlined here and in Matthew 18 to guide our daily communication and behavior.

School’s Representative _____ (Please Print) _____ (Please Sign)

As my/our child’s parent(s)/guardian(s), I/we have carefully read the school’s Problem-Solving Procedure as well as the Parent/School Partnership Agreement and agree that these are appropriate and reasonable expectations. I/We commit to working with the school for the well-being of my/our child using the principles outlined here and in Matthew 18 to guide my/our daily communication and behavior.

Parent/Guardian Name(s) _____ (Please Print) _____ (Please Print)

Parent/Guardian Signature(s) _____ (Please Sign) _____ (Please Print)

The following policies were approved after the handbook had been printed, therefore, they are included at the end.

Statement of Christian Conduct

Calvin Christian School is a religious institution providing education in a distinctly Christian manner. As a Christian institution we expect all leaders and all school employees to promote and live lives that are consistent with our Statement of Faith and consistent with scriptural description of Christian conduct.

Every leader and employee must be a role model in judgement, dignity, respect, and Christian living. Certain behaviors are unacceptable according to biblical standards and violate the leadership and employee requirement of being a Christian role model. These behaviors which are unacceptable include, but are not limited to those described in Scripture (Romans 1:18-32; Romans 12:1,2; I Cor. 6:9-20; I Thess. 4:3-8;).

Furthermore these same scriptural directives apply to the school's admission policy, student behavior policies, discipline of students, and other policies.

Enrollment and Retention Policy

Calvin Christian School is based on the infallible Word of God as expressed in the standards of the reformed faith. These standards include the Westminster Confession, Belgic Confession, Canons of Dort, and Heidelberg Catechism. Students who are enrolled in the Calvin Christian School must be from families that practice their faith in their homes as well as maintain an active membership or affiliation in a church. Church membership is strongly encouraged where applicable. [At least one parent must be a committed Christian.]

Parents who apply to have their children at Calvin Christian are expected to live a lifestyle consistent with their Christian faith. Behaviors of parents that are inconsistent with a Christian lifestyle as outlined in Scripture (Romans 1:18-32; Romans 12:1,2; I Cor. 6:9-20; and I Thess. 4:3-8 for example) will be denied admission. Current parents who live a lifestyle inconsistent with Christian Biblical behavior could have their children removed from school if that lifestyle does not change.