



HIGH SCHOOL

HANDBOOK For Parents and Students

MISSION STATEMENT

The mission of Calvin Christian School, in cooperation with the home and church, is to teach the whole child from a biblical worldview, founded in the Reformation, providing children from Christian families with an excellent education for a life of Christ-centered service.

2016 - 2017

Calvin Christian High School
2000 North Broadway
Escondido, CA 92026-2097
(760) 489-6430

SCHOOL TRADITIONS

Colors: Columbia Blue & Black
Nickname: Crusaders

ALMA MATER

Our thanks to Thee, O Lord we sing,
For Calvin Christian High.
We pledge to Thee our lives, our all,
And Thy Name glorify.

Thy Word sheds light,
Its holy truths our hearts with wisdom fill.
With knowledge gained and talents used,
We've grown to know Thy will.

Our Alma Mater, Lord be blessed,
We lift this prayer to Thee.
May what we learn and how we live,
Christ centered ever be.

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INTRODUCTION

Welcome to the Calvin Christian School community. It is a privilege for us to partner with you in your child's education. Our main goal is to provide a strong academic education that connects faith and learning within the context of a safe, secure environment. We also desire to have your family make deeper connections with the school.

To assist you in establishing those connections, we encourage you to read through this handbook. The handbook will help you become familiar with the background of the school and its policies and procedures as well as give you other important information concerning home and school communication and opportunities to serve. Please keep in mind that new policies may be implemented, or current policies modified, throughout the school year. If a change is made, the school will notify you.

Once again, we look forward to working alongside you and your family to prepare your child to know and understand God's world, to serve others and to fulfill his/her calling as a Christian.

STATEMENT OF FAITH

Calvin Christian School serves Christian parents and their children. A variety of churches are represented at our school. The education at Calvin Christian comes from a biblical perspective founded in the Reformation. The following Statement of Faith articulates the basic biblical beliefs that form the foundation of Calvin Christian and its educational practices.

- We believe that there is only one God, eternally existing in three persons: The Father, Son and Holy Spirit. This God has revealed himself to us by his creating, preserving, and governing the universe and by the written Word of God, the Bible.
- We believe the Bible is the only inspired, infallible, inerrant, and authoritative standard for what we believe and how we live.
- We believe that humanity was created in perfection, but Adam and Eve, our first parents, fell into sin. Therefore, every person is born in sin and is corrupted in their spirits, thoughts, emotions, and wills. Apart from the work of God, we are spiritually helpless and dead in sin.
- We believe that Jesus Christ is true and eternal God. This eternal Son of God became man, died on the cross to atone for the sins of all who believe, rose bodily from the dead, ascended into heaven and sits at the right hand of God the Father. Jesus will return to earth in power and glory on the final day to judge the living and the dead. He is reigning now at God's right hand, and he sends his Holy Spirit into the world.
- We believe in the Holy Spirit who is eternally co-equal with the Father and the Son in power and glory. The Holy Spirit works to bring the dead to life by giving sinners the gift of faith and by enabling them to honor God in their lives.
- We believe in one holy, universal church founded on and affirming the teachings of the apostles.

GENERAL INFORMATION

PHILOSOPHY:

Calvin Christian School strives to teach, in cooperation with the home and church, all that is necessary to prepare children of God to serve in their communities and impact the world around them. All instruction is based on the infallible Word of God. By integrating high academic standards and strong biblical principles, our sincere Christian staff provides a positive learning experience in a caring, Christian environment. Teaching addresses the academic, spiritual, emotional and physical needs of the whole child. Calvin Christian is Reformed in perspective but non-denominational in enrollment.

GOALS AND OBJECTIVES:

1. Calvin Christian will offer a curriculum that provides a quality education and a knowledge of God's Word and world.
2. Students will demonstrate personal growth and development in academic, spiritual, emotional and physical aspects of life.
3. Students will become aware of their responsibilities as citizens by understanding the fundamental and governmental structure of society.
4. Students will acquire skills and interests that encourage a life of service, enrich their lives and prepare them for the challenges of further education, future careers and family life. Informed by a Christian perspective, students will develop skills in the areas of reading, writing, communication, critical analysis, self-discipline and decision making.

HISTORY OF CALVIN CHRISTIAN SCHOOL:

"Train a child in the way he should go, and when he is old, he will not turn from it." Proverbs 22:6 (NIV)

Guided by that verse and a strong commitment to Christian education, members of the Christian Reformed Church of Escondido formed a Christian school society in the late 1950's. As a result of their prayers, persistence and plans, construction began in 1961.

Everyone did what they could to help. Men showed up regularly with their hammers and nail bags to donate hours of labor. Ladies in the already active Mother's Club (now called CCS Service Group) held fundraisers. After much hard work and personal sacrifice, Calvin Christian School opened its doors on September 5, 1961.

The original school building consisted of two classrooms and an office/teachers' lounge. Grades 1-4 met in one classroom and grades 5-8 in the other. When classes needed to be separated for various projects, the teachers used the office as a third classroom. Three teachers worked with the 66 children who were enrolled.

How things have changed at Calvin Christian! That original building has grown into four separate campuses where a staff of over 45 works with over 450 students who attend the preschool, grade school, junior high and high school. Calvin Christian's facilities have grown to include a library, two computer labs, a gymnasium, two music rooms, and playing fields. New additions were added in 1994, 1997, 1998 and 1999 to allow for even more growth, both in the number of students and in the curriculum. Calvin Christian Preschool began in the fall of 2003. The Preschool is open to two-year-old through five-year-old children whose parents desire a Christian alternative for day care and preschool. Calvin Christian also began accepting international students in the fall of 2006.

Calvin Christian School is not just a group of buildings stocked with Christian teachers and students. Calvin Christian School is a unified body of believers who, through faith, are striving to provide a God-honoring, Christ-centered education for their covenant children. Thus far God has honored these efforts. By his grace, Calvin Christian School has been in existence for over 50 years and is actively working and planning for many more years to "train up a child in the way he should go."

MEMBERSHIP AND ACCREDITATION:

Calvin Christian School is a member of **Christian Schools International**. Christian Schools International (CSI) was the first educational organization to serve Christian schools. Founded in 1920, it has more than nine decades of experience serving Christian schools throughout North America and the world.

The mission of Christian Schools International is to promote and advance Christian education. They provide the support, products and expertise that assist Christian teachers and administrators in their task of teaching students to know God and His world. For more information about CSI visit www.csionline.org.

Calvin Christian School is accredited by the **Western Association of Schools and Colleges**. The Western Association of Schools and Colleges (WASC) is one of six regional accrediting associations in the United States. The Association provides assistance to schools located in California, Hawaii, Guam, the Commonwealth of Northern Marianas, American Samoa, the Federated States of Micronesia, the Republic of the Marshall Islands, Fiji and East Asia.

Accreditation is a voluntary process that serves a dual purpose. First, schools must show that they are worthy of the trust placed in them to provide high-quality learning opportunities. Second, schools must demonstrate continual self-improvement.

An accredited school focuses on a mission and goals for its students. The school is student-oriented and examines its students' performance continuously. It accepts objective evaluation from a team of outside peer professionals trained by WASC. In addition, it maintains a qualified faculty within an effectively organized school. It also collaboratively assesses the quality of its educational programs on a regular basis, and it plans for the future. For more information about WASC visit www.acswasc.org.

ORGANIZATION:

Calvin Christian School is a parent controlled and operated organization. Membership of the society consists of parents and guardians of children attending the school and all persons who have reached the age of 18, provided that they are in agreement with Article II of the society's Constitution. Article II states, "The society and all instruction given in its school(s) is based on the infallible Word of God as expressed in the standards of the Reformed faith."

Voting members are those members of the organization who through belief and church affiliation hold to the infallible Word of God as expressed in the standards of the Reformed faith.

Calvin Christian School is governed by a nine member board that meets regularly to conduct the business of the school. Voting members meet at least once a year to elect three board members to serve a three year term. The voting members also adopt the proposed budget and vote on any major expenditures or projects.

STAFF:

All employees of the school are Christians who strive to live lives that reflect their Christian beliefs. All teachers and administrators are credentialed graduates of accredited colleges and/or universities. Many have advanced training and Master's degrees. Ongoing professional growth is required of all teachers and administrators.

The staff considers itself to be a partner with the Christian home. Students and parents are encouraged to discuss any problems, whether academic, spiritual or personal, as they arise. Aside from the regularly scheduled parent/teacher conferences, teachers are willing to have personal conferences as necessary. Though each teacher will work to help each child grow academically, the subject matter will never be more important than the student. Principals and administrators also welcome input from students and parents.

PLEDGE OF COOPERATION:

See Appendix.

FINANCES:

Parents must remain on the payment schedule agreed upon at the time of enrollment. Monthly payments must be made by the 5th of each month or the child(ren)'s enrollment will be considered in question and will be reviewed by the Finance Committee and School Board. According to Board policy, if a student attends any part of a quarter and is then withdrawn or expelled, parents are responsible for the full tuition charged for that quarter.

COMMUNICATION

In any family, good communication is essential to maintaining good relationships. Calvin Christian School strives to keep communication lines open in all areas by using the following tools:

NEW STUDENT ORIENTATION:

The individual teachers will contact their new students and schedule a time for them to meet and to visit the classroom prior to the first day of school.

NEW PARENT ORIENTATION:

All parents new to Calvin are required to attend this meeting early in the school year. This informational meeting will outline the philosophy of the school as well as provide practical information about the school's operation, schedules, parent involvement, hot lunch and other programs at Calvin Christian.

"BACK TO SCHOOL NIGHT":

Early in the year the school hosts this special evening where parents can come to school and meet the teachers. At that time, the teachers explain their classroom policies and plans.

SCHOOL DIRECTORY:

Shortly after the school year begins, each family receives an all-school directory which contains the names, addresses and phone numbers of all the teachers and the families who have students enrolled in Calvin Christian. It also contains a listing of all the staff, the school board members, CCS Service Group officers and Booster Club officers. The directory also provides class lists for each grade, a school calendar, Junior High sports schedule and information about CCS Service Group.

INFORMATIONAL BULLETINS:

A *Monday Bulletin* is provided by the office each week. It contains special announcements and lists important events for the whole school system. It is sent home every Monday with the youngest student of each family. Additional copies are available at both school offices and on the website. The school's newsletter, *The Crusader*, is mailed home to all members of the school society approximately four times a year. *The Cord* is a quarterly publication sent to alumni and supporters.

WEBSITE:

Our website www.calvinchristianescandido.org offers current information about the school and provides access to many other school resources.

PHOTO PUBLICATION POLICY:

See Appendix.

STATE OF THE SCHOOL:

Each spring a report on the progress of the Strategic Plan and other key issues will be given to all supporters. The date of the meeting will be published later in the school year.

PARENT-TEACHER CONFERENCES:

After the first quarter of school has been completed, the office schedules parent-teacher conferences. At this time, parents can meet with teachers to review their child(ren)'s progress. In addition to this scheduled session, teachers are willing to have conferences with parents as needed.

PROBLEM SOLVING PROCEDURE:

The staff at Calvin Christian School welcomes questions and comments from parents and students. Though they work hard to communicate clearly and keep misunderstandings to a minimum, they also recognize that no school system, teacher or student is perfect. Occasionally problems or difficulties may arise for individual students. If this occurs and the student or parent feels an issue needs to be addressed specifically, please follow the guidelines. See the Parent-School Partnership Agreement in the back of the handbook

Calvin Christian School
ESLRs
(EXPECTED SCHOOLWIDE LEARNING RESULTS)

Core Beliefs

Our purpose is to teach the whole child from a biblical worldview, founded in the Reformation. Our strong core curriculum forms the foundation for student learning. Students and staff are expected to meet high standards and to be active in the learning process. Students are encouraged to acquire knowledge, seek truth and apply what they learn to every area of their lives. Our goal is to prepare students to become independent learners with the necessary skills and motivation for lifelong learning and service.

CALVIN CHRISTIAN SCHOOL STUDENTS ARE EXPECTED TO DEMONSTRATE GROWTH IN THESE FIVE AREAS.

Capacity for Life-Long Learning

1. Students develop and exhibit skills that will enable them to be lifelong learners who access information from a variety of sources, practice time management and make informed choices.
2. Students develop and exhibit attitudes and abilities that will enhance a life of Christian service.
3. Students explore, establish and pursue long-term goals, both personal and professional.

Cognitive Growth

1. Students acquire a comprehensive, organized body of knowledge.
2. Students become critical thinkers who comprehend and evaluate information, solve problems and draw conclusions supported by evidence and apply what they learn.
3. Students evaluate what they have learned according to God's revelation.

Creativity

1. Students recognize that all abilities are gifts from God.
2. Students develop creative expression.
3. Students demonstrate original thinking.

Christian Citizenship

1. Students demonstrate responsible behavior.
2. Students participate in service activities.
3. Students recognize the demands of Christian stewardship on property, abilities, and time.
4. Students understand themselves as a part of a culturally diverse world.
5. Students see their role in redeeming the world for a sovereign God.

Communication

1. Students effectively communicate their knowledge.
2. Students clearly articulate a point of view.
3. Students engage in significant dialogue with peers and adults.
4. Students interact collaboratively with other students to reach a common goal.

ACADEMICS

CURRICULUM:

Calvin Christian offers a full, well-rounded curriculum to all students. All subjects are taught from a Christian perspective.

HIGH SCHOOL COURSE REQUIREMENTS:

To graduate from Calvin Christian, students must meet the following requirements :

Each semester = 1 credit

4 years English	8 credits
1 year Foreign Language	2 credits
2 years Science	4 credits
3 years Social Studies	6 credits
3 years Math	6 credits
1 semester Fine Arts	1 credit
1 semester Old Testament	1 credit
1 semester New Testament	1 credit
1 year Church History	2 credits
1 year Doctrine/Ethics	2 credits
2 years PE	4 credits
1 semester Health	1 credit
1 semester Computers	1 credit
1 semester Media	1 credit

TOTAL REQUIRED COURSE CREDITS:

40 CREDITS

Electives	8 credits of electives, 3 of which may not be band or choir
Service-Learning	A passing (P) grade must be received each year

TOTAL CREDITS REQUIRED TO GRADUATE:

48 credits

Students are required to take a minimum of 6 classes. They may register for no more than two study halls per day.

Credits: A grade of "D-" or better must be achieved in a course in order to receive credit for it.

GRADING SYSTEM:

<u>Grade</u>	<u>Score</u>	<u>Honor Points</u>
A+	97 - 100	4.3
A	93 - 96	4.0
A-	90 - 92	3.7
B+	87 - 89	3.3
B	83 - 86	3.0
B-	80 - 82	2.7
C+	77 - 79	2.3
C	73 - 76	2.0
C-	70 - 72	1.7
D+	67 - 69	1.3
D	63 - 66	1.0
D-	60 - 62	0.7
F	0 - 59	0.0

Incomplete: Under special circumstances an "Inc" for incomplete work will be given. In such a case the student has two weeks to complete the work. If work is not completed the "Inc" grade will become an "F."

NATIONAL HONOR SOCIETY APPROVED COURSE OF STUDY EMPHASIZING ACADEMIC CHALLENGE

In order to keep track of your course of study, check (✓) the courses that you have already taken and underline the courses in which you are currently enrolled.

Department	Bible	English	Foreign Language	Math	Science	Social Studies
Years Required	3	4	3	3	3	3
Courses	Bible 1 Bible 2 Church History Doctrine/Ethics	English 1 English 2 English 3 English 4 ** AP English Literature	Spanish 1 * Spanish 2 ** Spanish 3 ** Spanish 4 ** AP Spanish	Algebra 1 Geometry * Algebra 2 ** Pre-Calculus ** Adv. Math ** AP Calculus	Biology Physical/Earth * Chemistry ** AP Biology ** Physics	World History US History * AP US History Gov't/Econ

- In order to be eligible for National Honor Society (NHS), students must be enrolled in, or have previously received credit for, **bold** courses.
- NHS students must take 2 * courses during their junior year.
- NHS students must take 3 ** courses during their senior year.
Courses taken previously may be counted, but only one course may be counted per department (column) per year.
- NHS students are strongly urged to take AP courses.
- Foreign students for whom English is a foreign language may substitute
English 2 for Spanish 2
English 3 for Spanish 3
English 4 for Spanish 4

REQUIREMENTS FOR VALEDICTORIAN AND SALUTATORIAN:

- A student must meet the requirements for NHS.
- A student must take at least one AP course.
- A student must be enrolled at CCHS for at least three academic semesters and must finish the senior year at CCHS. (Transcripts of transfer students will be reviewed to assure that requirements have been met. See the TRANSFER STUDENTS policy for more details.)
- Courses taken outside of CCHS (online or at another school) will be given 5.0 credit only if the same (or comparable) course is offered at CCHS.
- Rank will be determined by the first 7 ½ semesters of high school work.
- In the case of a tie, the students will be declared “co-valedictorians” (or “co-salutatorians”)
- However, in the case of a tie for valedictorian, no salutatorian will be recognized.

HONORS AND ADVANCED PLACEMENT CLASSES:

The purpose of Honors or Advanced Placement Classes is to provide a challenging curriculum for high academic achievers. Honors classes are significantly more difficult than regular curriculum classes.

Prerequisites:

- A minimum overall GPA of 3.0 (B).
- The recommendation of previous teacher(s) in the subject area.
- Maintaining a semester grade of “C”.

Credits:

- When calculating the GPA of honors course(s), the value is based on a 5.0 scale (A = 5.0 B = 4.0 C = 3.0 D = 1.0).
- Honors and Advanced Placement courses are identified on the student’s transcript.
- CHS will accept transfer honor credits at face value if they correlate with our requirements. This includes courses taken by CCHS students “off campus.” (All courses taken by CCHS students “off campus” must be approved by the administration and the department chairperson prior to enrollment.

REQUIREMENTS FOR TAKING ONLINE COURSES:

1. All online courses taken for credit must be approved by the administration.
2. Content of an online course will be a determining factor in getting approval for taking online courses.
3. Students may only take two online courses per semester (exceptions can be made by administration.)
4. Students may not take an online course for credit if the course is offered by Calvin Christian and available in the student's schedule.
5. Students may use an online course to replace a required course only if one of the following is true:
 - a. the required course does not fit in the students' schedule; or
 - b. the online course is a foreign language course not offered at Calvin Christian.
6. Online courses will be noted as such on the Calvin Christian transcript.
7. Grades for online courses will be used in the cumulative grade point average calculation (the grading scale embedded in online courses will be used to determine the grades).
8. Online courses should be University of California A-G approved, but this is not a requirement.
9. Only University of California A-G approved online courses will be used in calculating the cumulative grade point average used to determine the valedictorian and salutatorian.
10. Online Advanced Placement (AP) courses will be given 5.0 credit under Calvin Christian guidelines.
11. Parents must pay the extra cost for online courses. The school will pay for the cost of any online course if that course is offered during the current year but does not fit into the student's schedule.

DUAL ENROLLMENT:

In partnership with Colorado Christian University (CCU), Calvin Christian High School will offer a 'dual credit' option to our high school students.

Students enrolled in a dual credit course will receive college credit for selected upper level courses at Calvin Christian High School. For an additional \$200, students enrolled in dual credit classes, can receive credits that are transferrable to most colleges. Through dual credit courses, students receive college credit during high school at a much reduced rate of a college course; therefore, it reduces the cost of a college education and the time needed to complete a degree program.

* Each college has its own policy regarding transfer credits; but because CCU is fully accredited, most schools will accept the dual credit if the student earns a grade of C or better.

ADD / DROP POLICY:

Students may add a class only during the first two weeks of a semester. They may drop a class no later than the first Progress Report of each semester provided they will then have no more than 2 study halls.

TRANSFER STUDENTS:

Credits for all classes, both regular and honors, will be accepted at face value if they correlate with our requirements.

To evaluate transfer student transcripts for valedictorian and salutatorian consideration, the following guidelines will apply:

- Transfer students will receive no more than 5 AP/Honors semester credits (transfer credits plus those taken at CCHS).
- Transfer students will receive all AP/Honors credits transferred when GPA for class rank is calculated.
- If a senior transfer student has a higher GPA than at least one of the two continuing Calvin students in the running for Valedictorian or Salutatorian, the administration, with input from the faculty, will review and make a recommendation to the Board as to these two awards.

HOME SCHOOL STUDENT TRANSFERS:

Calvin Christian will admit a student who has been in home schooling under the conditions described below. When a student returns or enters Calvin Christian after home schooling, the following procedures must be demonstrated.

1. Certification indicating instruction was provided under a supervised program must be demonstrated.

2. Placement at Calvin Christian will be determined by school personnel on the basis of the student's age and/or student's performance on a recognized test to be approved by Calvin Christian school personnel.
3. Any high school credits granted will be listed on the student's transcript as "home schooling." All letter grades to be included in cumulative G.P.A. must be from a verifiable home school program.
4. A maximum of 12 high school transfer credits will be granted per year. An appeal may be made to the administration for recognition of credits above 12 in one year.
5. Credits in certain academic areas can be accepted only at the discretion of the administrator, based on passing a proficiency test or other information. Courses including a lab experience such as, but not limited to, Computer Science, Keyboarding, Physical Education, Fine Arts, Applied Science, and Laboratory Science courses would be examples of such credits needing special approval.
6. In order to receive a Calvin Christian diploma, no more than half of the total number of credits required for graduation will be granted from home school education. This must include full time attendance for the student's Junior and Senior year.

INTERNATIONAL STUDENTS:

International students will be admitted based on the same admission criteria used for local families. The Board has established a limit for the number of international students to be no more than 10% of the student body.

PART-TIME STUDENTS:

Part-time students are subject to all policies, procedures, rules and expectations. They must take a minimum of 4 courses in order to be eligible for sports programs. For other co-curricular programs, like Faith Expression or plays, at least two courses must be taken. Exception may be made by the administration.

HONOR ROLL:

After each quarter of the school year the grade of the students are reviewed. Those students who achieve an average of 3.00 or better for that quarter will be listed on the Honor Roll.

GRADE REPORTS AND EXAMS:

Report cards are sent home with students at the end of each nine week period. Special arrangements must be made with the office to have them mailed home. Progress reports are available online at any time. At each mid-quarter teachers check student progress and contact parents of struggling students. Exams are scheduled during the last week of each semester. The exam grades count for not more than 20% of the semester grade. A special exam schedule will go into effect during exam week. Students may leave school after their last exam for the day. Students may not leave the campus between exams on an exam day.

TESTING PROGRAMS:

Students who are new to the school may be subject to testing for evaluation before placement.

Each year all students take the following standardized achievement tests:

- Freshmen** - PSAT 9 Test
- Sophomores** - PSAT Test
- Juniors** - PSAT (to prepare for the SAT and qualify for consideration for National Merit Scholarship tests)
- Seniors** - Job Shadowing or Career testing

Seniors receive information about college testing (SAT and ACT). Advance Placement testing is available for seniors who are taking A.P. Biology, A.P. Calculus, A.P. English, and/or A.P. Spanish. Juniors may elect to take A.P. US History and/or A.P. Biology.

NATIONAL HONOR SOCIETY:

Criteria for membership:

Each spring, Calvin Christian High School inducts students into the National Honor Society. The National Honor Society is a nationwide organization that recognizes high school students for excellence. Students

are chosen for membership on the basis of four criteria: scholarship, leadership, service and Christian character. NHS is open only to Sophomores, Juniors and Seniors. To qualify, students must have a 3.40 cumulative GPA and must complete the requirements of the school's "Approved Courses of Study Emphasizing Academic Challenge." Students who qualify academically must submit applications in early spring detailing their activities and accomplishments in other areas. They must have three faculty recommendations as well. Acceptance letters are handed out after the membership process is complete. To remain in NHS a member must maintain at least a 3.20 cumulative GPA and continue to meet all requirements and criteria. If a student fails to maintain the standards of an academically rigorous course load then they will be removed from NHS membership after receiving a letter of removal from the Calvin Christian NHS Chapter moderator.

Procedures for removal from the National Honor Society for issues other than academic rigor:

1. After the first quarter the advisor will review the status of current members. Students who fall below the requisite GPA, accumulate discipline hours or otherwise fail to maintain the National Honor Society standards of scholarship, leadership, service and character shall be warned by a letter sent to the home and discussion with the advisor.
2. At the end of the second quarter the faculty council will review the candidate's performance for progress. The advisor will meet with the candidate and if there is insufficient improvement, a second warning letter will be sent home.
3. At the end of the third quarter the faculty council will again review the performance with a recommendation for dismissal if the criteria requirements are not attained. In a case of dismissal the faculty council should investigate the case thoroughly before any action is taken. If the council determines that the facts warrant consideration of dismissal, the member should be notified in writing of the violation and the possibility of dismissal. A hearing should then be scheduled. A parent/guardian may be present with the member. The primary focus of the hearing is to allow the member to present his/her case.
4. Dismissal should be used sparingly. The purpose of discipline is to reeducate the student to more appropriate behavior. In cases involving flagrant disregard of school rules or civil laws, however, the faculty council may recommend immediate dismissal. In such a case no written warning is required.
5. If a member is dismissed, written notice of the decision should be given to the member, his/her parents, and the principal.
6. A student may appeal the decision through the administrative channels.
7. The dismissed member may appeal under rules that govern disciplinary appeals in the school.

LEADERSHIP: The student who exercises leadership:

- is resourceful in proposing new problems, applying principles and making suggestions.
- demonstrates initiative in promoting school activities.
- exercises influence on peers in upholding school ideals.
- contributes ideas that improve the civic life of the school.
- is able to delegate responsibilities.
- exemplifies positive attitudes.
- inspires positive behavior in others.
- demonstrates academic initiative.
- successfully holds school offices or positions of responsibility conducting business effectively and efficiently, and without prodding, demonstrates reliability and dependability.
- is a forerunner in the classroom, at work and in school, church or community activities.
- is thoroughly dependable in any responsibility accepted.

SERVICE: The student who serves:

- is willing to uphold scholarship and maintain a loyal school attitude.
- participates in some outside activity: Girl Scouts; Boy Scouts; church groups; volunteer services for the aged, poor or disadvantaged; family duties.
- volunteers dependable and well-organized assistance, is gladly available, and is willing to take on difficult or inconspicuous responsibilities.
- cheerfully and enthusiastically renders any requested service to the school.
- is willing to represent the class or school in class activities or in inter-class and interscholastic competition.
- does committee and staff work without complaint.

- shows courtesy by assisting visitors, teachers and students.

CHARACTER: The student of character:

- takes criticism willingly and accepts recommendations graciously.
- consistently exemplifies desirable qualities of behavior [cheerfulness, friendliness, poise, stability].
- upholds principles of morality and ethics.
- cooperates by complying with school regulations concerning property, programs, dress code, office, halls, chapel.
- demonstrates the highest standard of honesty and reliability.
- shows courtesy, concern, and respect for others.
- observes instructions and rules, punctuality and faithfulness both inside and outside the classroom.
- has powers of concentration and sustained attention as shown by perseverance and application to studies.
- manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work and showing unwillingness to profit by the mistakes of others.
- actively helps rid the school of bad influences or environment.

Students who have the required GPA are given an application packet to complete. After the faculty reviews each student's application which includes three faculty recommendations, the student's essay and description of school, church, and community activities, they vote on each student individually.

ATTENDANCE

Regular attendance is vitally important for a successful school experience. All absences should be avoided if at all possible.

ABSENCES:

Limits:

1. Students who are absent for more than three periods are not eligible to participate in extracurricular activities that day, either events or practices. Extracurricular events include athletic events, school sponsored trips, events, concerts, Junior/Senior Banquet etc. If a student does participate when he/she is not supposed to, he/she will be subject to discipline and/or not be allowed to participate in the next practice/game.
2. More than 15 absences per semester in a class, excused or unexcused, will result in the loss of credit for that class and a grade of withdraw pass or withdraw fail, depending on the final grade. The student will remain in the class through the end of the semester. A warning letter will be sent home when a student reaches 9 absences.
3. A student is considered absent if he/she arrives to any class later than 20 minutes.

Steps to follow when absent or arriving late:

1. A parent must call school before 9:00 a.m. on the day of the student's absence or late arrival.
2. When the student returns to school, he/she must present a written excuse to the office.
3. An excuse should include: student's name, date of absence, reason for absence, parent's signature, and be delivered to the office on the same day or at least within 24 hours of the absence.
4. Getting an admit slip is no excuse for being tardy to the first period class.
5. When **absent due to a co-curricular event** a student must make arrangements concerning missing work PRIOR to leaving
6. When **absent for an appointment** a parent should give the school at least a day's notice whenever possible.

Rules for making up assignments:

1. It is the student's responsibility to inquire about and make arrangements for work missed.
2. For absences of more than two days duration, special arrangements must be made with the teachers.
3. All work missed due to excused absences must be made up within two days of the absence.

PREARRANGED ABSENCES:

An arranged absence will be permitted with parental consent and with prior consent of the principal. However the following guidelines should be observed:

1. Avoid any unnecessary absences from school. Students miss a great deal when absent from classroom instructional time. Even the best students cannot make up work on their own when they

did not have the benefit of classroom instruction, especially if they miss a test or the introduction to a unit.

2. Parents should endeavor to confine trips and vacations to school vacation days.
3. If your child must be absent from school for reasons other than illness, please notify the office at least two days in advance. Students must request a form from the office and have their parents and teachers sign it.
4. Arranged absences should be reserved for family emergencies such as funerals, medical procedures and counseling, or for college visits.
5. Parents are responsible along with their child to see that homework is completed without delay upon return to school.
6. The teacher(s) will cooperate as much as possible in assigning the student advance work. However, this is not always possible, as some work cannot be prepared in advance. Also, teachers cannot always gauge the exact speed of progress a class will make in covering material. Make up work takes longer to correct, so feedback to the student on those assignments may be delayed.
7. In some cases, teachers may find it best to give the student special assignments.

UNEXCUSED ABSENCES:

Penalties for unexcused absences can include any or all of the following:

1. An "F" grade will be given for all work missed during an unexcused absence, but the work must be made up for the information.
2. A discipline hour will be assigned for each unexcused absence, a fault may be assigned.
3. Skipping a full day will result in a fault (3 discipline hours) and 2 or more hours of study time after school.
4. Skipping a half day (3-4 classes) will result in 2 discipline hours and 1 or 2 hours of study time after school.

SUSPENSIONS:

A suspension, either in-school or at-home, unfortunately results in missed class time and may have a negative effect on grades. However, any and all missed work must be made up and turned in, including the taking of tests, on the day the student returns to school following the suspension and in order to receive full credit. If extra time is given then the typical late penalties, as determined by individual teachers, will apply. It is the student's responsibility to find out what work was missed.

TARDINESS:

Promptness to class is very important. Students are to be in their seats and ready to work when the bell sounds. Tardies will be assessed whenever a student is not in class on time. If there is a legitimate reason, during the school day, not to be in class on time, a note requesting excuse should be brought from the supervising teacher. Tardies will be assessed for being late for school as well as being late for individual classes.

Delayed arrivals: whether tardies or absences, constitute a special situation. In order to help students establish good morning habits **parents will only be allowed to excuse 6 delayed arrivals per semester** and ONLY if there is an acceptable reason given by a note of explanation or a phone call that must be received that morning. After those six, each subsequent tardy or delayed arrival will be assessed, regardless of the reason.

A discipline hour will be given for every three unexcused tardies per semester.

PASSES AND LEAVING CAMPUS:

Students must have permission to leave a class, to go to the office, to another classroom, library, etc. A teacher can only excuse a student from his/her own class. Any time a student is out of a class he/she should be able to produce the pass for whoever may ask.

If a student must leave campus, he/she must sign out in the office. Before signing out, the student must present to the principal a written pass from a teacher or parent. Upon returning to campus, the student needs to check in at the office before going back to class. Leaving campus, which includes going to the parking lot, without permission will result in an immediate discipline hour; a second offense will result in a fault.

SUPERVISION:

Supervision of students begins fifteen minutes before the start of the school day and ends fifteen minutes after school is dismissed. If a student is on the school grounds before or after these hours, supervision is the responsibility of the parents.

STUDENT CONDUCT

The items in this section do not necessarily make an exhaustive list. Certain conduct and penalties are outlined in order to establish the tenor of our community and to encourage conduct that is honoring to Jesus Christ.

CLASSROOM CONDUCT:

Student conduct should express an attitude of respect for the instructor and a willingness to obey his/her guidelines. Food and beverages are not allowed in the classroom during class sessions. Any item brought into the room which proves to be disruptive may be confiscated without return.

Cheating/Plagiarism: Any form of cheating/plagiarism will result in an A^F@ on the assignment or test, for all involved, notification of parents, and a discipline hour. A second offense in a semester, in addition to the A^F,@ may include another discipline hour or a fault.

DEFINITION OF BULLYING:

For the purpose of there being clarity and understanding between students, parents, and teachers about the important issue of bullying, the following definition will be used:

The use of superior strength and power (physical, verbal, social) to inflict repeated and intentional harm upon another for no reason along with the threat of further harm. Most serial bullying is not the result of misunderstanding or mutual conflict, but about the pleasure some receive when dominating, harming, and humiliating another person. Bullying happens when a person, or a group of people, repeatedly and on purpose say and do things to someone who has a hard time defending himself or herself.

This definition is from our anti-bullying curriculum, The Protectors- Freedom from Bullying, which is shared in chapels, assemblies, and in small groups with all our students K-12 throughout the year. The goal of the curriculum is to help students learn how to alter the atmosphere that allows bullying, learn behavior that brings God's love and perspective into bullying situations, and learn how God calls each of us to love and care for others

SOME EXAMPLES OF UNACCEPTABLE BEHAVIOR:

1. Lying is a serious breach of trust and will be confronted and appropriately dealt with.
2. The use of vulgar or blasphemous language will not be tolerated.
3. The display of affection beyond hand holding is not appropriate.
4. Ongoing harassment (bullying) or fighting.
5. The unauthorized use of the school's name or school personnel (ie. Internet postings).
6. Reckless driving on or around campus, including the parking lot, will result in a \$25 fine for the first offense. Further occurrences will result in increased penalties.

Penalties for unacceptable behavior can include any or all of the following: contacting parents, a discipline hour, a fault, and a suspension.

LOCKERS AND CONCERN FOR PROPERTY:

Students may not leave books, coats or other personal belongings in the hallways. Such items must be kept in their lockers. Items left on the floor will be confiscated and payment will be required for their return. Student lockers are subject to search at any time for any reason by a member of the faculty. Lockers must be kept clean, neat, and free of any writing, stickers, etc. Locks are available for \$5.00

Stealing/Vandalism: A student who willfully destroys, steals or damages classmates's property or school property must make full restitution or payment for the damage, and is subject to discipline, including possible suspension.

NUISANCE ITEMS:

All types of **music equipment** (iPods, MP3's, etc.) may not be used at any time during the school day from the moment students walk onto campus until after they have left the buildings. Misuse will result in confiscation for at least 24 hours

Radios, air-soft guns, knives, lasers, lighters, and water pistols are examples of items that should not be brought to school. Such items are not allowed on campus and they may be confiscated or held for up to four weeks.

SKATEBOARDS:

Skateboards, roller blades, scooters, bicycles etc. can only be used for transporting to and from school. Bicycles should be locked up during the school day. Skateboards, roller blades and scooters must be checked in at the school office.

CELL PHONES: (and any iPad or device that could be used as a phone)

It is understood that student cell phones have become an important convenience for parents, however, cell phones can also be used very inappropriately in school. They may be used at school **ONLY** during break and lunch, **OUTSIDE OF THE BUILDINGS**, **NOT** in classes or in-between classes, until the end of the school day.

Personal WiFi networks from mobile phone hot spots or any other devices are prohibited as they interfere with the school WiFi service.

1st Offense: the cell phone is taken for 24 hours / or a Discipline Hour will be given if they want to have the cell phone back at the end of the school day.

2nd Offense: the cell phone must be picked up by the parent and a Discipline Hour is given.

3rd Offense: a Discipline Hour will be given, the cell phone will be returned to the parent and the student may not have a cell phone at school for a week.

Continued offenses: a Discipline Hour will be given, the cell phone will be returned to the parent and the student may not have a cell phone at school for a month or more.

The purpose for this stricter policy is that cell phones are becoming widely used inappropriately in the classrooms (texting) and could be used to cheat or disrupt other students' education.

AUDIO-VIDEO RECORDING DEVICES:

Students are not allowed to record audio or video of other students, classrooms, or any other situations on school property during the school day for any reason with the exception that faculty may grant permission for specific student projects. Violations will result in loss of the device until a meeting with parents and may include further discipline depending on circumstances. The school reserves the right to erase all recorded content on the device before returning it. Exceptions may be made by faculty for specific student projects. Cell phones used as a recording device are also subject to this policy.

CHROMEBOOKS:

Each student must bring their headset and Chromebook to school every day. The Chromebook must be fully charged.

1. Your family is responsible for the replacement cost of the Chromebook in the case of loss or theft
2. Fees for breakage:
 - First time: No charge
 - Second time: \$50
 - Third time and following: \$100
 - Chromebook breakage must be immediately reported to the tech office
3. Chromebooks **MUST** be stored in the supplied cases, no other item besides the Chromebook may be stored in the case, and they should not be transported in backpacks.
4. Email accounts of students are monitored, and must be used in a Christ-like manner. Students must check their school email at least once per week, but checking daily is encouraged and may be required for some classes
5. They must keep their Chromebook protected from damage and safe from theft.
6. **Discipline Policy:**
 - a. Students who forget to bring their Chromebook to school, or bring it without a sufficient charge, or leave it out unattended on campus will receive a discipline hour after a total of three occurrences of these infractions.

- b. If 2 discipline hours for this offense occur the student and parents will meet with the principal.
- c. Using a Chromebook inappropriately during class time will result in discipline ordinary to each teacher.
- d. After the end of the second and fourth quarters these limits will zero out for a fresh start.

DANGEROUS ITEMS:

Items which could be used to threaten or cause harm may not be brought to campus, including the parking lot. Any violation may result in severe discipline.

STUDY HALL:

Study hall periods are to be used for quiet study and reading. Students may not work together unless permission is granted by the study hall supervisor. Assigned seating will be provided for study halls. If a student does not have homework to do or proper reading material available, he/she will be assigned a special writing project using the resources of the library.

LIBRARY:

Library privileges may be suspended for students who do not cooperate with the following rules:

1. The library is for quiet study time only. Those who are not studying quietly will be asked to leave. Disruptive students will receive discipline hours.
2. No food is allowed in the library.
3. Books and magazines must be cared for properly. Students damaging library materials will be charged the replacement cost.
4. A book can be checked out for a two week period. A fine of 10¢ per day will be charged for overdue books. Magazines and reference books may be checked out of the library for short lengths of time.
- e. All library fines must be paid and books returned before exams can be taken.

DRESS CODE FOR GRADES 9 -12:

The purpose of the dress code at Calvin Christian Junior High and High School is to set boundaries within which students have the freedom to express their individuality and, in doing so, to reflect the image of Christ. Extremes in dress or grooming are not acceptable in that they are perceived as challenges to accepted standards, they draw undue attention to the individual, and they distract from education.

We require:

- that all clothing be appropriate: clean, in good repair (not torn, tattered or with holes, etc.), modest, and not distracting;
- that hair be neat, well-groomed, and moderate;
- that accessories (including backpacks and binders) reflect the same principals as clothing;
- that shoes be worn at all times.

The following guidelines are not an exhaustive list but should help further define the above standards.

1. Dresses and skirts must be modest in length – Here’s a good test: place arms at your side and the hem must extend beyond the longest fingertip.
2. Shorts must be of modest length with at least an inseam of 4 inches.
3. The following examples are considered inappropriate:
 - swim wear, pajamas, cut-off clothing with frayed ends, clothing with holes or frayed spots
 - any skin tight clothing worn by itself (for example-tight leggings not covered with another article of clothing)
 - clothing which promotes questionable products, activities, lifestyles, or musical groups
 - **for boys:** tank tops, half shirts, sleeveless shirts, white T-shirts
 - **for girls:** tube tops, spaghetti straps, body suits, tight tops - outline of bra showing
4. Hair coloring must be natural and not blotchy.
5. Boy’s hair may not be longer than collar bottom nor worn in any hair style that draws attention, like a ponytail or mohawk.
6. Boys must be clean-shaven and sideburns may not extend below ear bottom.
7. Undergarments must be worn and may not be showing.
8. Girls may not show cleavage (standing or sitting) or bare midriff (when standing- here’s a good test:

- extend your arms parallel to the floor and make sure your midriff is covered.)
9. Some footwear may be unsafe-such as flip flops at the junior high (stairs).
 10. Hats, hoods, and/or sunglasses may not be worn in the classroom or in the library.
 11. No visible body piercing is acceptable, except for modest ear piercing for girls.

It is the responsibility of students and parents to see to it that the dress code is followed. Teachers will address violations when they observe them and send the student to the administration for discipline. In addition to daily observance of the dress code by the faculty there will be random dress code checks throughout the year. The administrator's judgment is final as to what is or is not appropriate.

When a dress code violation occurs, the student must change into alternative clothing which the office will provide. The student has two options:

1. offensive clothing will be confiscated for the day and a discipline hour assigned.
2. offensive clothing will be confiscated for the semester and no discipline hour assigned.

If a violation occurs during the last two weeks of second semester, a discipline hour is automatically assigned. Students must dress appropriately at co-curricular events, as well, although the dress code may not always apply.

DISCIPLINE CODE:

The joyful Christian life is disciplined. Student life at Calvin Christian High School should reflect this. When discipline problems arise, the discipline code provides a way for teachers, parents and administration to work together to solve these problems.

Our discipline code, called the "Fault System," has two parts: discipline hours and faults. All students begin each semester without discipline hours or faults. Classroom misconduct, disrespect, vandalism and tardiness are some examples of behavior that warrants the assignment of a discipline hour. A student will receive an automatic discipline hour from the office for every set of three tardies accumulated during a semester.

Discipline hour (DH) is scheduled from 7:00 to 7:45 on Thursday mornings for misconduct during the previous Thursday through Wednesday. Students serving a DH are at the disposal of the teacher in charge, who may employ them in any manner he/she finds suitable or beneficial for the school. If students cannot be at an assigned DH, they must speak to the teacher in charge or the Principal prior to the scheduled DH. Failure to appear for a DH will result in an additional hour being assigned. Discipline hours will not be rescheduled for extracurricular events, nor for any reason other than unavoidable emergencies. All discipline hours must be served each semester before exams can be taken, report cards given or credits assigned.

Accumulated discipline hours add up to faults. The mathematics of the fault system is as follows:

3 tardies	=	1 discipline hour
3 discipline hours	=	1st fault
+ 3 discipline hours	=	2nd fault
+ 2 discipline hours	=	3rd fault
+ 2 discipline hours	=	4th fault

Faults may be assigned for infractions other than the accumulation of discipline hours. For each of these, three detentions will be served. Faults may be expected for any major incident. A teacher may recommend to the administration that a student be given a fault in cases of serious misconduct. The administration will then decide if a fault will be assigned or if other punishment will be administered.

The procedures and penalties of each of the faults are as follows:

First Fault:	Parents will be notified by the principal. Student will have a conference with the principal.
Second Fault:	Parents and student will have a conference with the principal. Student will serve a one-day in-school suspension.
Third Fault:	Parents will be notified by the principal. Student will serve a 3 day in-school suspension.

Student will be excluded from ALL extracurricular activities for the remainder of the semester (such as sports practices and events, drama, yearbook, senior class trip, Junior-Senior banquet, Grad night).

Fourth Fault: Principal conference with parents.
Principal will recommend to the School Board or Executive Committee that the student's status be discussed regarding expulsion.

The School Board retains the right to re-interview families at any time upon the recommendation of the Principal. The purpose of this interview is to reconsider the enrollment of the student.

RATIONALE & GENERAL PROCEDURES FOR POLICIES REGARDING SERIOUS PUBLIC SINS:

Christian Schools are institutions for sinners, redeemed, but nevertheless sinners. Policies regarding certain public serious indiscretions such as, but not limited to, premarital sexual activity, alcohol and drug use, and others need to be addressed. The policies and administration of the policies should reflect discipline and love. The admission of indiscretion by the guilty party and the effect on the rest of the student body should be taken into account when decisions are made regarding continued attendance and conditions for that attendance.

Even though a student has sinned, it is preferable that the student should be in school to benefit from a sound Christian academic program provided by caring Christian adults. Students should not be deprived of a Christian education only because of their sin. A young person who has seriously erred will need the support, compassion, and the wisdom of the Christian community. In addition to helping young people recognize behavior as sinful, confessing that sin, and accepting God's forgiveness, we should give support and guidance as decisions concerning the future are made and perhaps the lives of others are affected.

Students may not be able to continue in school. To be considered for continued attendance they must acknowledge their sin. In all situations the school will strive to avoid the perception that the sin is acceptable. If the student remains in school, the role of the student in activities needs to be examined carefully. Restrictions may be made to impress upon the student that the direction of his or her life has changed. Adult decisions that require much thought, counseling, and prayer are necessary. The school may need to limit activities in order to direct student time and attention to these decisions and responsibilities rather than in extra-curricular activities.

If expulsion takes place it will be because the school, working with church and home, has made a difficult decision that it is best for the student body and perhaps even the student involved. In all recommendations of expulsion the school will carefully consider its decision in the light of Biblical guidelines. The main goal is to restore or establish a proper relationship with Jesus Christ.

SUBSTANCE ABUSE POLICY:

Calvin Christian School is interested in promoting values and behaviors that are consistent with the Kingdom of Christ. Any student in possession of, under the influence of, using, or contributing to the use of non-prescribed drugs (including tobacco and alcohol) or drug paraphernalia, controlled substances, or hallucinogens at school or any function in which Calvin Christian is involved shall be subject to school discipline. Any violation of the Substance Abuse Policy shall be reported to the Board president.

Discipline procedure for violation of the Substance Abuse Policy is as follows:

A. **Upon suspicion of use:**

1. Parent will be contacted.
2. In appropriate situations the student may be reported to the police.
3. The administration has the right to require the suspected student to take a drug test at the expense of the parent. Repeated tests may be required. Test results must be forwarded to administration.

B. 1st Offense:

1. Parent will be contacted and immediate conference will take place.
2. An immediate 1-7 day suspension will be made.
3. One or more faults will be assigned.
4. Church authorities will be involved when appropriate.
5. Police will be involved when appropriate or when required by California law.
6. The student's status and participation in co-curricular activities will be determined in conjunction with the family, administration, and counselor, and will be consistent with other school policies. Discipline may include the possibility of exclusion from school sponsored events such as student council events, Christmas Dinner, Junior-Senior Banquet, Senior Trip, Grad Nite and the graduation ceremony.
7. Students may be required to obtain testing and qualified counseling at the expense of the parent until such time as determined by both parent and administration to be sufficient.
8. Selling, providing, transferring, or arranging or negotiating any sale provision, or transfer of any illegal substance will be considered more serious offenses.
9. A recommendation for permanent expulsion can be made at any time.

C. 2nd Offense:

The administration will bring a recommendation to the Board regarding further attendance. This recommendation can include repeating previous steps under 1st offense, or stricter recommendations including expulsion.

PERIODIC CANINE CAMPUS SEARCHES

Calvin Christian does reserve the right for the school to search all vehicles, lockers, backpacks, purses, duffle bags, and persons for tobacco, alcohol, drugs, and contraband of all types when on campus or in conjunction with a school sponsored activity, including the use of professionally trained enforcement dogs. The goal of this policy is not to "catch" students doing wrong, but rather to discourage tobacco, alcohol, and drugs from being on campus thus making them less available. If anything is found by a detection dog, we will deal with it according to the discipline guidelines in the parent and student handbook.

UNPLANNED PREGNANCY POLICY:

Both student fathers and student mothers may be considered for continued education at Calvin Christian. The following policy and procedures extend to those who choose to get married or make a decision not to get married. Abortion is not considered a Biblical option.

1. When the school becomes aware of a pregnancy the administration will meet with the student(s) and student's parents. Students will be given assistance, when appropriate, in informing parents.
2. In the conference with the student and his/her parent(s) the discussion will include but not be limited to the following:
 - a. The recognition and confession of sin by the student(s) and parents.
 - b. The goals of the student(s) and parents and their commitment to school policy and procedure.
 - c. The attitude of student(s) and parents.
 - d. The attitude of the student(s) to the student body and student body response.
3. The administration may contact the student's pastor to discuss the spiritual condition of the student and parent and to form a cooperative plan for reconciliation and healing.
4. After the conference the administration will assess the student's recognition of sin, commitment to a restored life, cooperation with the educational goals of Calvin and the administration. After consultation with appropriate school officials, the administration will make a recommendation regarding further attendance to the School Board.
5. Recommendations regarding further attendance will include the following:
 - a. Student's participation in co-curricular and other school activities. Students may appeal to the administration for resumed involvement in activities after the birth of the child.
 - b. Requirements for counseling.
 - c. Length of attendance at Calvin Christian.
 - d. Requirement that student fathers and mothers must meet all academic requirements in order to graduate or receive credit.

OFF CAMPUS BEHAVIOR POLICY:

Calvin Christian High School reserves the right to administer appropriate disciplinary measures for severe misbehavior of students which occurs off campus. This includes activity which may or may not be school related.

REPORTING OF CHILD ABUSE:

Calvin Christian School will follow state guidelines in reporting any suspicions of child abuse to the appropriate authorities. Any student who feels that he/she is being abused should report the situation to a teacher, counselor or principal. All reports will be investigated by school authorities and appropriate steps will be taken.

EMPLOYEE AND STUDENT DIGNITY:

Calvin Christian School intends to provide its employees and students with an environment that is free of offensive kinds of behavior. Conduct, whether intentional or unintentional, that subjects another person to unwanted attention, comments or actions because of race, national origin, age, sex, physical characteristics or disability, which violates the person and scriptural principles is not permitted.

Calvin Christian School does not condone or allow harassment of others, whether engaged in by employees, supervisors, students, or other persons who may be present in our facilities.

Any person who believes he or she has been subjected to harassment should report it immediately to an appropriate superior. Students may report to a teacher, counselor, or administrator. Employees may report to any building administrator. Each report will be given serious consideration and investigated thoroughly. Appropriate action will be taken to eliminate such harassment.

All reports of harassment and subsequent investigations will be handled discreetly to avoid embarrassment of the person making the report.

Any person who is determined to have violated this policy will be subject to corrective action and discipline, including the possibility of termination (for employees) or expulsion (for students).

The following guidelines help define what is appropriate behavior. The following acts are judged by Calvin Christian as being inappropriate:

1. Using vulgar, profane, belittling, snide, or intimidating language.
2. Making sexual innuendo to students or dressing in ways that might readily be construed as sexually provocative to students.
3. Teachers meeting a student at a location in school or outside of school that is not easily observed by another adult.
4. Teachers touching a student in a place or in a lingering manner that could readily be interpreted as a sexual advance.
5. Students making unwanted sexual advances.
6. Grabbing, pushing, slapping, poking, or physically touching a student in a manner that could be readily construed as violent and motivated by anger.
7. Teachers being in a car alone with a student without the expressed consent of the student's parents.
8. Teachers using controlled substances illegally or inappropriately when involved in a student activity.
9. Any behavior toward another that does not respect his/her bearing of God's image.

MEDICAL

IMMUNIZATIONS:

California state law requires that no student be admitted to school even for the first class period without written evidence of required immunizations, signed by a physician. Immunization records will be kept on file at the school office. Immunizations are not required if the parent or guardian of the student files with the school a letter or affidavit stating that such immunization is contrary to his/her beliefs.

PHYSICALS:

Physical examinations are required for students if they are to participate in sports (they are not required for PE). Calvin Christian may at times be able to make special arrangements for physicals. When this is possible, notice will be given.

MEDICATION AT SCHOOL:

Necessary medications may be administered by school personnel consistent with legal requirements. Those medications must be kept in the office.

EMERGENCY CARDS:

An emergency card must be on file for each student. On this card, parents supply the names and phone numbers of the student's doctor and dentist, and inform the school if the student has special medical problems or needs. Parents need to list three friends or relatives who can be contacted in the event of an emergency. On the card, parents may also grant the school permission to dispense Tylenol or aspirin to the student. Without specific written permission, the school will not be able to dispense either.

NUT POLICY:

Calvin Christian School recognizes that peanut allergies represent a health and safety hazard, which can have serious consequences for those who have such an allergy. In order to keep students safe from an environment that may be harmful to them because of such an allergy, Calvin Christian School prohibits the use, serving, or selling peanuts, peanut butter or any product containing peanuts or peanut oil by students, staff members, employees, visitors, or guests of Calvin Christian School. For purposes of this policy, "Peanuts" will mean all products that use or contain peanuts, or use peanut oils. This peanut prohibition will be in effect 24 hours a day, seven days a week, and will apply to anyone present in the Elementary, Junior High or High School Buildings or grounds.

When the School has been informed of a student's severe allergy to any other type of nut, through a doctor's note, we will work with the student's family to take further steps to assure the safest environment possible.

Where the School is able to, the School will follow the recommendations of the student's doctor.

It is the policy of Calvin Christian School to keep an emergency action plan, submitted by a parent/guardian, on file for each student that has a peanut or other nut allergy.

LICE AND INFECTIOUS DISEASE POLICY:

To help parents better identify head lice, it is important to know that head lice are tiny, wingless, parasitic insects that live and feed on blood from your scalp. Nits are yellowish-white and remain firmly attached to the hair until they hatch. Lice are clear when hatched and then develop a reddish brown color. Though head lice is a nuisance, it has not been shown to spread disease. Personal hygiene or cleanliness in the home or school has nothing to do with getting head lice.

Calvin Christian School, K-12, protocol regarding head lice:

- We will no longer automatically send a student home that appears to have head lice.
- We will notify the parent if nits are found on a student and will send the student home if live lice are visible and the student would benefit by beginning treatment as soon as possible.
- We will no longer be doing class-wide head checks for lice at school except when deemed necessary by administration.
- We will notify all parents of students from the campus where a suspected case of head lice was discovered (ex: Elementary, Junior High or High School).
- Students must be lice and nit free upon return to school. The student will be checked before attending classes.

Calvin has procedures in place to deal with infectious diseases. You will receive notification from school if a student in your child's class has lice, chicken pox, impetigo, pink eye (conjunctivitis), ringworm, scabies, pertussis (whooping cough) or scarlet fever. Please notify the school if your child is absent due to one of the conditions listed.

ATHLETIC INSURANCE:

All students who participate in extracurricular activities should have health and accident insurance.

MISCELLANEOUS INFORMATION

LUNCHES:

Students may bring their own lunches and eat them at the picnic tables outside the gym. If a student wants milk, he/she must order it by the semester. Students may purchase drinks from the vending machine in the eating area. Hot lunch may be purchased on a daily or monthly basis. A variety of hot or cold selections is available.

Students are not permitted to leave campus to eat lunch, nor are they permitted to go to their cars or to the parking lot without permission. Lunches brought to school for students must be dropped off in the office. No lunchtime visitors are allowed on campus.

TEXTBOOKS:

All textbooks needed for classes will be available from classroom teachers on the first day of school. Non reusable supplementary books may need to be purchased by the students.

Books are returned to the teacher at the end of the school year. For excessively worn or damaged textbooks, a fine will be assessed to the student.

SCHOOL PHOTOS:

Each year students are given the opportunity to have individual pictures taken. Parents will be notified of the date through the "Monday Bulletin" or "The Crusader." Students will bring home pricing information, which includes a variety of photo package options. All photo orders must be prepaid on the day photos are taken. If a student is absent when pictures are taken, he/she may have the photo taken on a "makeup" picture day, provided the school is able to schedule one with the photographer. Class photos are not taken at the High School, instead, high school students are given a student I.D.

Senior pictures are the responsibility of the student. These should be done during the summer before the senior year begins. To be placed in the school yearbook, senior pictures must be received in the office by late September.

PARKING:

Parking at school is a privilege. Students may use the parking spaces across the street on the church parking lot. All drivers must register the car(s) they will be driving to school with the office. Going to the parking lot without permission will result in a discipline hour. Careless driving or misconduct with cars may result in a fine or revocation of the privilege of parking a car near school. The school is not responsible for the security in the parking lot therefore valuables left in cars are at the owner's risk.

CHAPEL:

Chapel services are conducted twice a week. All students must attend chapel and sit in their assigned seats. Students are encouraged to suggest possible speakers from their churches.

VISITORS:

If a student wishes to bring a "visitor" to class, it must be cleared with the office at least one day in advance. We discourage this practice except for a friend or relative from out of town visiting the family.

Calvin is a closed campus, therefore all visitors must first report to the campus Office where they will need to check in and obtain a visitor's pass. This requirement includes parents and guardians who pick up and drop off students during the school day.

COUNSELING:

Academic counseling is done through the high school counselor. This process involves standardized testing as well as career and college placement guidance.

All staff members are available to counsel students concerning personal and social problems.

ADVOCATE PROGRAM:

Teachers are paired with students who might struggle in any area of high school life. There will be meetings throughout the year to encourage, follow up, or discuss progress and concerns.

CRISIS MANAGEMENT PLAN:

Plans on how to deal with earthquakes, fires, and lock-down situations have been established at Calvin. A Crisis Management Plan is in place and a Crisis Management Team has been assembled to carry out the plan and communicate information to parents as needed. The plans and procedures will be reviewed with the staff and students throughout the school year. In addition, the staff and students will participate in earthquake, fire, and lock-down drills to prepare for an actual event.

FIRE DRILL:

Fire Drill procedures are practiced several times in September and reviewed throughout the year. Every room is supplied with a fire extinguisher and exit maps are posted near the exit doors of the room.

LOCK-DOWN DRILL:

Lock-down procedures are practiced several times in September and reviewed throughout the year. All students are secured inside locked rooms during the drill and communication is maintained with the office.

EARTHQUAKE DRILL:

Students will be evacuated from the buildings when it is safe. Fire drill routes will be used. In a serious earthquake disaster, the students will be kept at school until parents check them out through the office. If students are on the bus during an earthquake, the driver will stop away from hazards and resume the route when it is safe.

STUDENT SERVICE REQUIREMENT:

All students will be required to show understanding, growth, and involvement in serving others. A minimum of 15 hours of service and all paperwork must be completed and received by the last day of each school year. There are three types of service and students must do at least two (2) hours of service of each type. Details and reporting forms are available on the school website. A pass (P) or fail (F) grade will be reported on the transcript. This is a graduation requirement so if a failing grade is received it must be made up, replaced with a passing (P) grade.

If a student receives a Failing grade that (F) must be made up by completing an additional 15 hours of service in addition to the original 15 hours of service. In order to make up an F in service learning BEFORE the first day of the next school year the original 15 hours and the additional 15 hours of service must be completed and all paperwork submitted to the principal before the first day of the next school year. If that deadline is not met then the number of extra service hours increases by an additional 15 hours on the first day of each semester following the failed grade. Remember, four (4) years of passing service learning is a graduation requirement.

PARENT SERVICE REQUIREMENT:

Every family must do 10 hours of service for the school each school year or pay \$200 in lieu of the requirements. Call the school office for further details.

Rationale:

1. Involvement at school helps build community.
2. The school and its' support groups have a difficult time getting enough volunteers to serve the needs of the school.
3. Volunteering helps keep tuition costs more affordable.
4. A service requirement for parents encourages them to model service for their children. It helps adults and students catch the vision that service is an important part of the Christian life.

Parental Service Hour Requirement

1. Each school family would be required to perform 10 hours of service to the school each year.
2. Families will pay Property and Transportation a fee of \$200 if they do not meet the 10-hour requirement.
3. Each family would receive a form to fill out how they met their 10-hour requirement. They would turn in this form by May 31 to the volunteer coordinators of the program.

4. All monies collected will go toward improving building and grounds as directed by the Property & Transportation Committee.
5. The school enrollment form will include a statement that commits the family to the service requirement or paying the fee.
6. All service to the school through school committees, support groups, classroom volunteers, etc. will be counted. Board members and teachers may not count committee time in their service hours.
7. The coordinators will submit a list of those who have not completed their service hours to the Superintendent by May 15. At that time families will be billed.
8. The service year will run from June 1 to May 31.
9. Completion of service hours cannot be carried over to the next year.
10. The Superintendent and Property & Transportation Committee will develop and oversee all needed processes to implement the Service Hour requirement.
11. Parents, adult siblings of the students in our school system, guardians, or grandparents must complete all hours. Current K-12 students' volunteer time cannot be counted toward the requirement.

SCHOOL BUS OR SCHOOL VAN:

Section 14263 of the State Regulations for Pupil Transportation says:

Pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across the street. Continued disorderly conduct or persistent refusal to submit to the authority of the driver, shall be sufficient reason for a pupil to be denied transportation.

BUS/VAN RULES FOR CALVIN CHRISTIAN

1. Wait for the bus/van to make a complete stop before loading or unloading. There must be no pushing or shoving while waiting in line. Line up in single file while waiting for the bus/van. When boarding the bus/van go directly to your seat and remain there until you reach your destination.
2. Act in a Christian manner, showing courtesy and consideration, while riding the bus/van. Shouting, loud talking, gossiping, spitting, name calling, rowdiness, etc., will not be tolerated.
3. Bad language is not allowed.
4. Always sit facing forward. Keep your hands, head and arms inside the bus/van at all times. Windows will be lowered only with permission from the driver.
5. Do not eat or chew gum on the bus/van.
6. No glass containers (such as dinner plates, cake dishes, casseroles, ceramic containers) will be allowed on the bus/van.
7. Throwing litter from the windows is against the law and will not be tolerated.
8. Never tamper with the bus/van or any of its equipment.
9. Obey the driver in every situation.
10. Everyone must be absolutely quiet at railroad crossings.

EXTRACURRICULAR ACTIVITIES

ACTIVITIES OFFERED:

Aside from regular classes, Calvin Christian High School offers a variety of activities in which students are encouraged to participate. These activities take time and therefore care and wisdom is needed to decide how much time away from studies can be afforded. The activities include:

Sports:

CCHS is a member of C.I.F. San Diego Section and participates in the Coastal League of the Southern Conference. CCHS presently fields teams in:

Boys' and Girls' Cross Country	Girls' Volleyball
Boys' Football	Boys' and Girls' Basketball
Boys' and Girls' Soccer	Boys' and Girls' Track
Boys' Baseball	Girls' Softball
	Boys' and Girls' Golf

- Yearbook: Students participate in all aspects of producing "Impressions,@ both during class and outside of class.
- Literary Magazine: "Imaginations" contains poetry, short stories, essays and creative writing, all written by CCHS students. Students take part in selection, editing, art and layout.
- School Play: Each year, CCHS students present a stage production. Students are encouraged to try out for roles in the play. They also may work as stage hands, help with set construction, or participate in other areas of production.
- School Musical: During the Spring CCHS students present a musical. This is a great opportunity to develop gifts and incorporate both acting and musical talents.
- Faith Expression: Students who enjoy singing may try out for this extracurricular madrigal group. Its 20 plus members perform locally during the school year and go on tour each spring.
- Student Council: The Student Council plans activities for students to boost school spirit. Representatives are elected from each class and officers are elected by the entire student body.
- Junior/Senior Banquet: This formal banquet, in honor of the Senior class, is put on each year by the Junior class. Only Juniors and Seniors and their dates may attend.
- Student Clubs: Student clubs may be organized by students with a faculty moderator and submission of an acceptable written constitution to the administration.

ELIGIBILITY FOR EXTRACURRICULAR ACTIVITIES:

Eligibility is a consent to participate in school-sponsored extracurricular activities which is granted on the basis of an established set of guidelines.

- A. Definition of ineligibility. An ineligible student may not participate in any way in any extracurricular school activities.
- B. Loss of academic eligibility.
1. **GPA below 2.0:** A student with a grade point average below 2.0 will be ineligible.
 2. **Failing Grades:** A student with a failing grade in any subject will be ineligible.
 3. **Incomplete:** A student with an incomplete will be ineligible until the incomplete is made up. When a student makes up an incomplete, he will then be eligible if his average is above a 2.0 with no failing grades.
 4. **Missing Records:** No student enrolling in CCHS will be eligible for any extracurricular program until a complete record of that student is on file at the office or until eligibility is determined.
- C. Eligibility checks.
1. **Progress Reports:** Grades of students will be checked at the time of mid-quarter progress reports. If a student has a GPA below 2.0 or an F in any class, he/she will have until the end of the quarter to improve. Quarter Grades are used to determine eligibility for the next quarter.
 2. **Quarter Grades:** Report card quarter grades will be checked to determine eligibility until the following quarter. (Eighth grade 4th quarter grades will be used to determine academic eligibility for 1st quarter freshmen.)
 3. Eligibility can be lost or regained at each quarter.
- D. Notification of Ineligibility.
1. **Parents:** The parents of an ineligible student will be notified of the loss of eligibility. Ineligibility will be effective on the date specified in the notification letter.
 2. **Teachers and Coaches:** Teachers, coaches, and directors of extracurricular activities will be given a list of ineligible students.
- E. Probation.
1. **Conditions.** Only students ineligible because of a GPA lower than 2.0 may appeal for probational eligibility. Probation may be granted if all of the following are true:
 - a. The student has no failing grades.

- b. The student has fewer than three faults.
 - c. The student is not in his first quarter at CCHS.
 - d. A written appeal is submitted to the principal.
 - e. Probation is approved by the majority of the faculty.
2. Probation can be granted only once per year and lasts only for the one quarter in which the request is made.

F. CIF Rules.

CCHS athletes are subject to all California Interscholastic Federation rules regarding eligibility on the basis of scholastics, residency, transfer, age, amateur status, and semester limits.

G. Behavior Eligibility.

Students in extra-curricular activities represent Calvin Christian School to the community and other schools. Extra-curricular activities are not a required part of the curriculum. Therefore, extra-curricular is a privilege and not a right. Students who participate in extra-curricular programs are held to a higher standard of behavior than what is deemed necessary for academic and other school-required activities.

- 1. Depending on the severity of the offense, participants in extra-curricular activities may be required to miss part or all of the current season. In cases where the offense occurs at the end of a season, the student may be required to miss part or all of his/her next season of participation.
- 2. Three faults:
A student is ineligible for the rest of the semester when he/she receives his/her third fault.
- 3. **Quitting a Sport /Activity**
 - § If a student quits a sport after 1/3 of the season (except in the case of season ending injury), he/she is ineligible for the entire following sport's season.
 - § If a student quits a non-athletic extra-curricular activity during that activity he/she is declared ineligible for that activity the next year.
- 4. **Drug, Alcohol, Tobacco or Student Dignity Policies:**
A student may be ineligible if he violates the conditions of the Drug, Alcohol, Tobacco or Student Dignity Policies.
Misbehavior as described above that occurs outside the season of activity may still be punished if it is deemed necessary by the administration which has determined that the violation of the policies listed have affected how the community views Calvin Christian School.
- 5. All discipline for behavior will be at the discretion of the administration in accord with existing school policies. Parents may appeal the decisions of the principal with regard to any violations of the above eligibility requirements to the superintendent and decisions of the superintendent to the school board.

H. Attendance Eligibility.

To be eligible for participation in a practice, game, play, production, school event, etc. a student must be in school for at least half of the day.

LETTERS AND ATHLETIC AWARDS POLICY:

Calvin Christian High School believes that extracurricular participation is of value to both the students and the school. All who participate faithfully are worthy of recognition. Calvin Christian High School offers students an opportunity to earn a letter in two areas, sports and fine arts.

The very first time a letter is earned in any extracurricular activity, the student will be awarded with the cloth "CC", a pin representing that particular activity, and a bar. When subsequent letters in that activity are earned another bar is awarded. For a different extracurricular activity a different pin is given once, along with the bars for each year that a letter is earned.

To earn a letter in fine arts a student must:

- 1. Drama/Musical - Accumulate at least 8 points from either program based on the following scale:
 - a major leading role 8 points
 - a minor leading role 4 points
 - a minor role or chorus role 2 points
 - a technical support role 2 points
 - a backstage/crew role 1 point

2. Faith Expression - At least one year of involvement in the Group. Accompanist is included in the group. Accumulate at least **8** points based on the following scale:
each major concert/event 1 point
(The average # of concerts in a year is 8)

3. Yearbook - Accumulate at least **8** points based on the following scale:
editor 8 points
staff member 4 points
- must complete at least 4 pages individually
photographer 2 points

To earn a letter in a sport a student must:

1. Be a member of a varsity team.
2. Meet participation standards.
3. Meet performance standards.

The participation and performance standards are the same for both fine arts and sports.

Each student will receive a certification of participation for each activity provided that the participation requirements are met.

A student who misses part of the season due to injury may still letter if all the requirements are met and if the student has participated in at least half of the season. Such a student is expected to remain a part of the activity as outlined by the coach or the director.

In each varsity sport a *Most Valuable Player, Most Improved Player, and Sportsmanship Award* will be presented. The recipients of these awards will be determined by secret ballot. Each team member will have one vote. Each coach will have two votes. The head coach will break any tied vote. The recipients of these awards will be announced at the awards banquet and will receive medals.

PARTICIPATION STANDARDS: Students are expected to have no unexcused absences from practice, contests or performances. Advanced communication with coaches, directors, and administrators is essential for absences to be considered excused. Student will not receive any awards, letters, or certificates if they are academically ineligible or suspended for more than one day during any part of their current season.

PERFORMANCE STANDARDS: Students must contribute to the team or program in a positive manner and show a Christian attitude and sportsman like conduct.

Athletes must also display athletic excellence as determined for each sport as follows:

Cross Country (Girls) Must run a 5K course in a time of 23:59.99 minutes or less and a 3.0 mile course in a time of 23:14.99 minutes or less at least once during the season on home course or on invitational/playoff course. Must score in at least half of all scoring meets that the team participates in.

Cross Country (Boys) Must run a 5K course in a time of 19:59.99 minutes or less and a 5 3 mile course in a time of 19:20.99 minutes or less at least once during the season on home course or on invitational/playoff course. Must score in at least half of all scoring meets that the team participates in.

Football Must make the varsity squad (when there is a separate, independent JV team.)

Volleyball Must make the varsity squad (when there is a separate, independent JV team.)

Basketball Must make the varsity squad (when there is a separate, independent JV team.)

Soccer Must play at least 50% of the minutes (when there is not a separate JV team.)

Baseball/Softball Must play at least 50% of the minutes (when there is not a separate JV team.)

Golf Must score in at least half of the team's matches. Must have an average score of 49 or lower in matches played

Track

Must achieve at least a minimum of:

<u>Event</u>	<u>Boys</u>	<u>Girls</u>
100 meters	12.49	13.49
200 meters	25.99	30.99
400 meters	55.99	1:05.99
800 meters	2:19.99	2:59.99
1600 meters	5:14.99	6:14.99
3200 meters	11:29.99	13:29.99
100 hurdle	17.99	18.99
300 hurdle	47.99	54.99
pole vault	11' 0"	8' 0"
high jump	5' 6"	4' 6"
triple jump	38' 0"	29' 0"
long jump	18' 0"	14' 0"
discus	100'	90'
shot put	36'	28'

An athlete must qualify in only one of these events to earn a letter.

OPPORTUNITIES FOR PARENT INVOLVEMENT

Calvin Christian both appreciates and needs volunteers in many areas. Some opportunities for parent involvement include the following:

CCS Service Group: This group meets monthly to organize fundraisers and provide special help and services for teachers and students.

Room Mothers: This program is provided through CCS Service Group for grades K-8. Room mothers help with class parties and, in eighth grade, organize the eighth grade Night of Honors.

Athletic Booster Club: (ABC) provides funds for the athletic program. In addition to purchasing uniforms and supplies and paying for referees, the Athletic Booster Club promotes growth in the areas of Christian fellowship, good sportsmanship and athletic skills.

Music Booster Club: This club helps to encourage participation in and raise funds for the school music programs.

Comfort Cafe: These moms meet weekly on Mondays to pray for specific needs of students and teachers. They meet in the Conference Room at the Junior High campus.

Lunch Supervisors: They assist teachers by helping to supervise lunch and lunch recess.

School Board : A nine-member board, elected by the school society, governs Calvin Christian School. Each member serves a three-year term and serves on various committees. The full board meets monthly to conduct school business.

Committees: The School Board may ask parents to serve three year terms in one of the following school committees: Education, Curriculum, Promotion, Property & Transportation, Long Range, Endowment or Technology.

Miscellaneous Volunteers are needed during the school year for many different projects. As needs arise, calls will go out through the *Monday Bulletin*. Parents wishing to volunteer to help in the classroom must speak with the individual teacher as different teachers have different areas where parent involvement might be useful.

SCRIP Purchasing SCRIP is similar to gift certificates and can be used like cash. All coupons and club membership discounts will still apply. The school is able to purchase these certificates at a discounted rate and therefore earn money. **You can earn 2% credit for every dollar spent on SCRIP. (If the discount rate is 2%, the school will split the rate, giving 1% to the school and 1% to your account.)**

We currently stock SCRIP for a variety of stores including but not limited to the following:

Grocery Stores - Albertsons, Stater Brothers, Vons, Major Market, Smart & Final and Sprouts

Restaurants - Acapulco, Burger King, California Pizza Kitchen, Carls' Jr., Cheesecake Factory, Chevy's, Chili's, Chipotle, Claim Jumper, Coco's, Denny's, El Torrito, IHOP, Island's, Jack in the Box, Jamba Juice, Kentucky Fried Chicken, Macaroni Grill, Olive Garden, Outback Steakhouse, Papa John's, Pizza Hut, Red Lobster, Red Robin, Starbuck's, Stuart Anderson, Subway, Taco Bell, Wendy's and more.

Gas Stations - pre-paid gas cards for Arco, Shell, Mobil/Exxon and Chevron.

Other Places - Home Depot, Lowe's, Walmart, Target, See's Candy, CVS, TJ Maxx, Pier 1 Imports, Regal Cinema, iTunes, JC Penney, Sears, Macy's and many more. We also are able to order SCRIP for various motels and airlines.

We also have a large variety of stores that we can order SCRIP for. We place orders frequently with the delivery coming two working days later. A list/order form of all vendors in the SCRIP program is available at either school office or online at www.calvinchristianescandido.org or call the office for the most up-to-date selection.

Visit the Calvin Christian website at www.calvinchristianescandido.org, for information, calendar updates and sports schedule.

PLEDGE OF COOPERATION

Calvin Christian School bases its approach to education upon a biblical view of God, man and the world. It functions as an extension of the Christian home, not as an evangelistic arm of the church. Students who are admitted must come from committed Christian homes where regular attendance and involvement in Bible-believing churches is a reality and a priority in their lives.

Calvin Christian School considers Christian education to be a privilege, not a right. The very use of the word "Christian" in its name automatically implies standards of attitude and conduct that differ from those at other schools. Calvin Christian requires students to acknowledge that the possession or use of cigarettes, alcohol or drugs is prohibited. The school also expects students to display positive attitudes toward the school and its standards, other students and school personnel. Their actions both on and off campus should be consistent with the teachings of God's Word.

A Christian attitude is expected from parents as well. Their behavior and lifestyle must conform to biblical standards and must leave no doubt as to the genuineness of their Christian commitment. At all times, in both word and deed, parents' dealings with the school staff should be respectful and God-honoring. Parents are expected to cooperate with the school in matters of discipline.

In order to attend Calvin Christian School, all **students in grades 6-12** and **all parents or guardians** of children in grades K-12 are required to sign this "Pledge of Cooperation." The copy of the pledge in the school handbook is for the student's and parents' reference. The copy in the parent packet must be signed and a copy will be kept on file in the school office.

In signing below, the student and parents agree to cooperate within the standards of the school as summarized in this pledge and to abide by and be bound by the school's policies and procedures. This agreement also serves as an acknowledgment that all religious instruction at Calvin Christian School will conform to the beliefs outlined in the school's "Statement of Faith."

Before signing this document parents should review the Parent/Student handbook (available online on the school website or available in hard copy in the office) which includes policies and procedures applicable to parents and students and which by signing below agree to abide by.

We regularly attend church at _____

Student's signature (grades 6-12) _____

Parents'/Guardians' signatures _____

Please print family name: _____ Dated: _____



I/we have read the enclosed **Service Hour Requirement Form** that applies to each family at Calvin Christian School.

Parent's/Guardian's signature: _____

Photographic Publication Policy

Photo publication policy – occasionally Calvin Christian School has opportunity to utilize student photos in various forms of media, including but not limited to newspapers, brochures, Facebook postings, and print advertising. Newspapers often seek to include student names when publishing articles about student achievement and accomplishment. However, it is the general policy of Calvin Christian School to exclude student names from accompanying photos in media forms over which we have control, such as brochures, print advertising, and Facebook postings. Please complete the permission portion on the bottom of this sheet. If you have questions or concerns, please do not hesitate to contact the school.



I/we have read and understand the enclosed **Photo Publication Policy** of Calvin Christian School and give permission.

I/we have read and understand the enclosed **Photo Publication Policy** of Calvin Christian School and DO NOT give permission.

Parent's/Guardian's signature: _____

Calvin Christian School Parent - School Partnership Agreement

The mission of Calvin Christian School, in cooperation with the home and church, is to teach the whole child from a biblical worldview, founded in the Reformation, providing children from Christian families with an excellent education for a life of Christ-centered service.

A Review of the Goals and Objectives of Calvin Christian School (As found in the *Parent/Student Handbook*)

1. Calvin Christian will offer a curriculum that provides both a quality education and knowledge of God's Word and World.
2. Students will demonstrate personal growth and development in academic, spiritual, emotional and physical aspects of life.
3. Students will become aware of their responsibilities as citizens by understanding the fundamental and governmental structure of society.
4. In keeping with *The Calvin Christian School Expected Schoolwide Learning Results (ESLRs)* students will acquire skills and interests that encourage a life of Christ-centered service, enrich their lives and prepare them for the challenges of further education, future careers and family life. Informed by a Christian perspective, students will develop skills in the areas of reading, writing, communications, critical analysis, self-discipline and decision-making.

Calvin Christian's Problem-Solving Procedure

Step 1: The student or parent should first contact the teacher in keeping with the principle of Matthew 18:15-17. Most misunderstandings can be worked out by simply discussing the matter openly with the teacher in charge.

Step 2: If, after contacting the teacher, the student or parent is not satisfied with the situation, they may contact the principal, who will review the problem and work with the teacher and student/parent to resolve the issue. The principal may also present the matter to the superintendent.

Step 3: If the previous steps have been taken and the student/parent desires a further review of the situation, the student/parent may present the issue to the school board. They may inform the board by letter or by phone. Individual board member names and numbers are listed in the school directory. They are also welcome to address the full board in person at the monthly board meeting. For very serious problems, a special meeting of the board may be called. The decision of the board is final.

It is our earnest desire to better establish our mutual commitment (school and parents) to support and fulfill the mission, goals, and objectives of Calvin Christian School. However, as imperfect human beings, we acknowledge that misunderstandings, disagreements, and conflicts will arise from time-to-time. In Matthew 18 Jesus provides a structure for how we, as His followers are to communicate with one another when conflicts arise.

To assist all of us (parents, students, school faculty, and staff alike) to model Christ-like behavior more completely in our communication with one another, the following outline of basic expectations and commitments has been established. All teachers, administrators, staff, and board members have carefully read this outline, have agreed that these expectations are reasonable, and are committed to using them as a guide in their daily communication and behavior with students, parents, and one another. We ask that you, as your child's parent/guardian, also carefully read these mutual expectations and commitments and, by your signature, indicate that you will agree to use these as a guide for your and your child's communication with teachers, administration, staff, and other families.

Faculty, Staff, and Administration of Calvin Christian School Commitments:	Parents of Calvin Christian School Commitments:
<ul style="list-style-type: none"> • Consistently strive to fulfill our school’s mission, goals, and objectives • Pray for and support your child and family • In both words and deeds, show respect for students and parents • Communicate consistently and regularly with parents through such avenues as meetings or events (including orientations, “Back-To-School” nights, parent-teacher conferences, and the Superintendent’s Coffee Hours), email communications, mailings, telephone calls and informational bulletins (such as the Monday Bulletin, the Monday Monitor, The Crusader, and The CORD), and the school website which includes Crusader Connection • In a timely manner communicate concerns about student’s performance or behavior to parent/guardian • Be willing to listen to parent and student concerns; providing timely and appropriate response and follow-up • Seek information and facts, neither believing nor spreading rumors • Communicate professionally and respectfully, even when conflicts arise, following the guidance outlined in Matthew 18 and the Problem Solving Procedure • Diligently strive to be consistent in modeling Christ-like behavior and values before students and their families as well as other school faculty and staff 	<ul style="list-style-type: none"> • Diligently support the school’s mission, goals, and objectives • Pray for your child, teachers, and school • In both words and deeds, show respect for school staff, other students and families • Communicate regularly with teachers and staff, regularly checking the school website (which includes Crusader Connection), reading school letters, email, and informational bulletins (such as the Monday Bulletin, the Monday Monitor, The Crusader, and The CORD), and attending meetings and events that are pertinent to my child’s well-being and success (such as orientations, “Back-To-School” nights, parent-teacher conferences, and the Superintendent’s Coffee Hours) • In a timely manner communicate concerns to teachers and staff • Be willing to listen to school or staff concerns; providing timely and appropriate response and follow-up • Seek information and facts, neither believing nor spreading rumors • Communicate professionally and respectfully, even when conflicts arise, following the guidance outlined in Matthew 18 and the Problem Solving Procedure. • Diligently strive to be consistent in modeling Christ-like behavior and values before my child, other students and families as well as school faculty and staff

Student Name _____ (Please Print) _____ (Date of Agreement)

All teachers, administrators, and staff have carefully read and discussed the Parent/School Partnership Agreement, acknowledged that these expectations are reasonable, and have committed to use them as a guide in their daily communication and behavior with students, parents, and one another. As a Christian school, we commit to working with you for the well-being of your child using the principles outlined here and in Matthew 18 to guide our daily communication and behavior.

School’s Representative _____ (Please Print) _____ (Please Sign)

As my/our child’s parent(s)/guardian(s), I/we have carefully read the school’s Problem-Solving Procedure as well as the Parent/School Partnership Agreement and agree that these are appropriate and reasonable expectations. I/We commit to working with the school for the well-being of my/our child using the principles outlined here and in Matthew 18 to guide my/our daily communication and behavior.

Parent/Guardian Name(s) _____ (Please Print) _____ (Please Print)

Parent/Guardian Signature(s) _____ (Please Sign) _____ (Please Print)

The following policies were approved after the handbook had been printed, therefore, they are included at the end.

Statement of Christian Conduct

Calvin Christian School is a religious institution providing education in a distinctly Christian manner. As a Christian institution we expect all leaders and all school employees to promote and live lives that are consistent with our Statement of Faith and consistent with scriptural description of Christian conduct.

Every leader and employee must be a role model in judgement, dignity, respect, and Christian living. Certain behaviors are unacceptable according to biblical standards and violate the leadership and employee requirement of being a Christian role model. These behaviors which are unacceptable include, but are not limited to those described in Scripture (Romans 1:18-32; Romans 12:1,2; I Cor. 6:9-20; I Thess. 4:3-8;).

Furthermore these same scriptural directives apply to the school's admission policy, student behavior policies, discipline of students, and other policies.

Enrollment and Retention Policy

Calvin Christian School is based on the infallible Word of God as expressed in the standards of the reformed faith. These standards include the Westminster Confession, Belgic Confession, Canons of Dort, and Heidelberg Catechism. Students who are enrolled in the Calvin Christian School must be from families that practice their faith in their homes as well as maintain an active membership or affiliation in a church. Church membership is strongly encouraged where applicable. [At least one parent must be a committed Christian.]

Parents who apply to have their children at Calvin Christian are expected to live a lifestyle consistent with their Christian faith. Behaviors of parents that are inconsistent with a Christian lifestyle as outlined in Scripture (Romans 1:18-32; Romans 12:1,2; I Cor. 6:9-20; and I Thess. 4:3-8 for example) will be denied admission. Current parents who live a lifestyle inconsistent with Christian Biblical behavior could have their children removed from school if that lifestyle does not change.