

## Parental Service Hours Requirement

### **Rationale for implementation of new policy:**

1. Parental involvement helps to develop a sense of community within the school.
2. Calvin Christian and its' vital support groups have difficulty recruiting sufficient volunteers to serve the needs of the school.
3. Volunteering helps to keep tuition costs more affordable.
4. As parents meet this requirement, they are setting an example for their children regarding the importance of service to others. It encourages adults and students to embrace the vision that service is an important part of the Christian life.

### **Parental Service Hours Requirement:**

1. Each Calvin Christian family will be required to perform 10 hours of service to the school each year.
2. If the 10-hour service requirement is not met, a fee of \$200 is due and payable to Property and Transportation.
3. Each family will receive a form to be filled out listing how the 10-hour service requirement was met. The completed form must be turned in to the volunteer coordinator by May 1.
4. All monies collected will go toward improving buildings and grounds as directed by the Property & Transportation Committee.
5. The school enrollment form will include a statement requiring each family to commit to the service requirement *or* agree to pay the fee.
6. All service to Calvin Christian through school committees, support groups (i.e. Mothers' Club, Music & Athletic Boosters), and classroom/library volunteers, etc., will be counted. School board members and teachers may not count committee time in their hours.
7. The volunteer coordinator will submit a list of those who have not completed their service hours to the Superintendent by May 15. At that time, families not in compliance will be billed.
8. The service year is for the period from June 1 to May 1.
9. Service hours cannot be carried over to the following year.
10. The Superintendent and the Property and Transportation Committee will develop and oversee all procedures required to implement the service hours requirement.
11. Parents, adult siblings of students in our school system, guardians, or grandparents are eligible to perform service hours. Current K-12 students' volunteer time *cannot* be counted toward the requirement.

**For Service Hour Report Form Scroll Down**

## Service Hour Report – 2011/2012 School Year

Family Name: \_\_\_\_\_ Student(s): \_\_\_\_\_  
 (please print) \_\_\_\_\_  
 \_\_\_\_\_

*Please fill out the record of service hours below by indicating each task performed, the date & hours worked for each job, who completed the work and which support group (if any) you worked for. Keep in mind that all work must be completed by a parent, guardian, or grandparent. Current K-12 students' volunteer time **cannot** be counted toward the requirement.*

Task Performed	Date	# hours worked	Name of person completing work	Support group worked for (if applicable)

Total # of hours worked: \_\_\_\_\_

\_\_\_\_\_ In lieu of performing 10 service hours, I choose to pay \$200. (My check is attached.)

Signature(s) \_\_\_\_\_  
 (By signing I (We) verify that the required service hours have been met.)

**Note: All work must be performed and the completed service report turned in to either school office by May 1, 2012.**