

SCHOOL EMERGENCY INFORMATION

OVERVIEW OF PLAN

Calvin Christian School has a comprehensive emergency plan in place. The plan comes from a master plan put together by a variety of educators, police and fire department leaders, and counselors. The basic outline for the plan is used internationally and has been adapted to fit Calvin Christian.

The plan uses a Crisis Management team that regularly reviews all procedures. The centerpiece of the plan is a management team that is in communication to make decisions on how to deal with different kinds of crisis. The plan is comprehensive. It includes plans to deal with everything from abuse, bomb threats, death of a student, earthquakes, fire, lock down, intruder, weapons on campus, etc. The plan includes issues like how to deal with the media and how to inform the parents of those who may be affected.

PARENT/SCHOOL COMMUNICATION IN AN EMERGENCY

An important part of the plan is how to notify parents in the event of a school wide emergency. Experts emphasize the importance of keeping school phone lines open as much as possible. To help facilitate that we have a phone tree in place. In case of an emergency we can call every parent within thirty minutes of initiating the calling process. The phone tree callers are instructed home, cell, and work numbers and all numbers remain confidential. We strongly encourage you to wait for that call before you call the school, especially in case of a school wide issue like an earthquake, fire, or an intruder on campus.

In case of a school wide emergency parents who come to campus will be brought to a designated area to receive the most current information possible and to get with their children as soon as possible. We cannot have students leave campus in case of emergency without being able to track their whereabouts and insure both their and the parents safety.

We hope and pray that none of these things happen. However, we also want to be prepared just in case they do. In the event of emergencies involving a limited number of students we will contact you or you can call the school. Once again, in school wide issues, we will contact you via the phone tree.

If you have any questions about the plan please contact one of the administrators.